



**Likolo laLitaba zaMwahala Naha, Miseto, Buiketo niSilelezo**

**Ripabuliki yaNamibia**

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**BUKANYANA YALISEBELEZO KWASICABA**

**2023**

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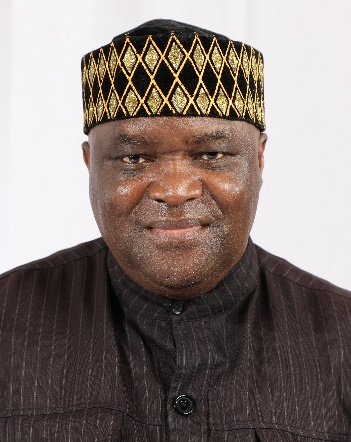
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**KUSUFAZO YALITAKU**

|  |  |
| --- | --- |
| AFRIPOL | Kopano yaAfrican yaSebelisano niSipolisa |
| AU | Kopano yaManaha aAfrica |
| AUPE | Lituto zaBabahulu mwaLitopa zePahami |
| DIG-Admin | Mutusi waMutatubi yoMuhulu waSipolisa waKamaiso |
| DIG-Ops | Mutusi waMutatubi yoMuhulu waSipolisa waMusebelezo |
| DSA | Mali aLifiwa Babeleki Haba Zamaile |
| ED | Muokameli yoMuhulu |
| GIPF | Katengo kakaBuluka Mali aBabeleki haba Pumuzi faMusebezi |
| GNR | Zibiso yaMilao yaMubuso |
| HAI | Litaba zaMwahala Naha niMiseto |
| HPCNA | Katengo kaMakete kaNamibia |
| TNA | Zetokwahala haku Lutiwa |
| ICAO | Katengo kaLifasi kaLifulai |
| ICT | Bucaziba bwaLitaba niBumapangapanga |
| IGP | Mutatubi yoMuhulu waSipolisa |
| ID | Kadi yaBuizibahazo |
| IDS | Mapampili aBuizibahazo |
| INTERPOL | Kopano yaMapolisa aLifasi |
| IT | Litaba zaBumapangapanga |
| LA | Mulonga waTolopo |
| MHAISS | Likolo laLitaba zaMwahala Naha Misto, Buiketo niSilelezo |
| Immigration | Miseto |
| MoU | Pampili yaKutwano |
| NamPol | Sipolisa saNamibia |
| NCB | Katengo kaMisebezi |
| NCS | Sebelezo yaLitolongo zaNamibia |
| NGOs | Tutengo twakwaMukunda |
| OMAs | Liofisi/Makolo/Tutengo |
| PC | Katengo kakaBona zaLibyana |
| PMS | Sebelezo Sakata |
| RC | Katengo kaPuso yaSikiliti |
| RSD | Mayemo aBabalehi |
| SADC | Katengo kaSikiliti saMboeala waAfrika |
| SARPCCO | Katengo kaKopano yaBabahulu baSipolisa mwaMboela waAfrica |
| SOEs | Lipisinisi zeLuilwe kiMubuso |
| SWA | Mboela Wiko waAfrica |
| TNA | Shangululo yaZetokwahala KwakuLuta |
| UN | Kopano yaMacaba |
| VIP | Batu baButokwa |
| VIPP | Silelezo yaBatu baButokwa |
| WIL | Tuto yeKopanyizwemoho. |

**TAHISO YAMANZWI AZWA KULIKWAMBUYU**

Kamoya waku sebeza ñandaleza,, kusina selupata, sebelezo sakata nibuitamo kwabatu belu sebeleza, lwaitumela kufitisa Bukanyana yaLisebelezo zaSicaba yaLikolo laLitaba zaMwahala Naha, Miseto, Buiketo niSilelezo.

Liseli leli etelela kopano ifi ni ifi yesebeza hande, sihulu yesebeleza batu nize batokwa, kimukwa wasebelezo ofiwa kikopano yeo. Sebelezo kwabayahi baluna, hakisebelezo fela yasakata, kono kikusupeza pabalelo yaluna, makeke nikutwisiso kwalinonge zabatu belusebeleza. Bukanyana ye, kamaniti iyemela buitamo. Bulumiwa bwaluna, “Kubona silelezo kakamaiso yalitaba zamwahala naha, silelezo nituso yamazwahule, kubuluka mulao nilikute, kufa silelezo nibutu, kubabalela nikutisezo yalifosi kwasicaba,” kimusebezi wotula. Fapilu yalona Likolo luli, kupoloha batu belusebeleza – ibe bayahi baluna, bapoti, mazwahule kupila hande, kapa batu babali mwalitolongo zaluna nibabatokwa kubabalelwa. Musebezi waluna hakikuhatelela fela mulao, kono kikusebeleza niku sileleza. Pono yaluna yakupanga Namibia kuba yeñwi yalinaha mwalifasi yena nikozo, ikolohanyizwe kwamayemo alisebelezo zelufa. Buiketo nisilelezo halizwi fela fasebelezo sakata, kapa kutokomela zamiseto, kono lingungani nikwa sepo nitumelo yeo sicaba sina nizona mwamata aluna akusi sebeleza kabunangu, hande nikabunako.

Bukanyana yaLisebezo zaSicaba ye, kacwalo haki buka fela. Kitumelelano mwahala Likolo nibatu baNamibia. Ifa kakutala litibelelo zabatu kuamana nilisebelezo zelufa, mayemo aluhupula kufita kuona, nilika zekona kulu tusa kuzwelapili kumbweshafaza lisebelezo ze. Kabuka ye, luhupula kutiiseza sepiso yaluna yakufumaneha, kuikupulela, nikuitombola kusebeleza sicaba.

Mwamusipili waluna, wakuyaha Namibia yena nikozo, linzwi nimaikuto asicaba kiza butokwa. Bukanyana ye, hakiona mafelelezo, kono kimakalelo asebelisano yetiile niye libile falisebelezo sakata kulibana nimisebezi yaluna.

Kamoya wocwalo, nimi susueza kaufela mina kuitwaeza kubala Bukanyana yaluna niku bona kuli lwaeza zelu itamile kumi ezeza kamayemo apahami, alu ipeezi isali luna. Alusebeze hamoho kubupa sicaba sesi yemi halimu famisumo yañandaleza, buniti, busepahali, silelezo nisebelezo yekona kuba mutala.

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**Dr. Albert Kawana**

**Likwambuyu waLikolo laLitaba zaMwahala Naha, Miseto, Buiketo niSilelezo**

**TAHISO YAMUOKAMELI YOMUHULU WALIKOLO.**

Kufitisa kwasicaba Bukanyana yaluna yaLisebelezo zaSicaba, iba makalelo alikepe lelinca, lelibasizwe kamihato yabutokwa, mwamiliko yaluna yakunanula nikusileleza sicaba. Bukanyana ye, haki buka fela yakuhupulela, kono kisiiponi sabuitamo bwaluna bobu tibile nilitibeleleo zaluna.

Musebezi waluna,“Kumbweshafaza silelezo yamwahala naha kakamaiso yabuka yapalo yabatu, kamaiso yamazwahule, kamaiso hande nisebelezo yalitolongo,” liyemela buitamo bwaluna. Musebezi wabutokwa wo, utokwa buitomboli bwaniti, swalisano nimuhato osa shenyiswi kizeñwi, inge ulelile kubeya Namibia mwahala linaha zalifasi zena nibuiketo, isi fela tibelelo; kono kisepiso yaluna yetiile. Buiketo haki kuina kakucenjela nisilelezo; kono kuiputezi buino mo mutu kaufela uikutwa kuba kalulo yababañwi, sepo nikuikolwisa. Bukanyana ye, haibonisa lisepiso zaluna, hape ikwalula nikumema maikuto, swalisano nizwelopili. Kiitisezo kwabuitamo bwaluna, kono ikangelela cwalo, nikubupwa hande kibupilo bwaluna nimaikuto amina abutokwa.

Ni susueza katata mwana Namibia kaufela nibalikani baNamibia kuitwaeza kubala Bukanyana ye. Iyema kuba buitamo mwahala luna, kufa lisebelezo, nimina, mitomo yabupilo bwaluna. Aluswalisaneñi moho kupanga nzila yeya kwaNamibia yezibahala, isifela, kabuiketo bwayona, kono nikabuitomboli bwayona bobu sa shekeshi kwabatu bayona.

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**Etienne Maritz**

**Muzamaisi yoMuhulu waLikolo**

# BUITUMELO BOBUTAHISWA KIMUINASITULO

Kubupwa nikabuteñi kwaBukanyana yaLisebelezo zaSicaba kuyemela lihora zeñata zabuitomboli, pono niswalisano, zengilwe kwabatu babañata babafapani, lizibi mi kabutokwa manzwi azwelela kwabatu belusebeleza. Fapilu yaBukanyana ye, kulobezi musebezi waluna: “Kumbweshafaza silelezo yamwahala naha kakamaiso yabuka yapalo yabatu, kamaiso yamazwahule, kamaiso hande nisebelezo yalitolongo.” Sesi bulezwi hasi hatileli buitomboli bwaluna kwasilelezo nibuino hande bwamutu kaufela yali mwahala miseto yaluna, kono ihatelela mikwa niswalisano yezamaisa buino bwabuiketo bo.

Nifitisa buitumelo bwaka bobutuna kwabueteleli bobupahami hahulu bwaboMutompehi Likwambuyu Dr. Albert Kawana, Mutusi Likwambuyu niMuzamaisi yoMuhulu waLikolo, katuso niketelelo yabona yene isashekeshi hane kuñolwa Bukanyana ye. Buitomboli bwamina ibile liseli lene liluetelezi mwamusebezi kaufela. Pono yamina nibuitamo bwamina kwabutokwa bwaKabukanyana neli zabutokwa luli mwakubupa linaneo nimilibo yakona. Nitabela kufitisa buitumelo bwaka kwaOfisi yaNgambela yene ilufile likalulo zabutokwa, kakubona kuli Bukanyana yaluna izamaelela ni mayemo ambweshafaza misebelezo yaluna.

Pono yamina yetezi nizibo yamina, ibonisize kuli bukanyana izamaelela nimilibo yalikolo nize tokwahala kaufela. Kuzwelapili nifo, mihato kaufela yakamaiso kaufela, neli yabutokwa kwakumbweshafaza muñolelo wakabuka. Maikuto amina, buitomboli nimoya wakusebeza hamoho utusize kwakuñola Bukanyana ye.

Kakufeleleza, nitabela kukutela kuitumela kwamamembala baTutengo twaBukanyana yaLisebelezo zaSicaba niKatengo kaKamaiso yaPisinisi, mwahala Likolo babasebelelize katata kufitisa pono yaluna mwamilibo nimihato yesebezeha nika buitamo bobu bonahala. Nitaba kuba kalulo yasikwata sesi itombozi cwana, mi nina nikolwa kuli katuso yecwana, luka zwelapili kumbweshafaza mwamihato yaluna yakusebeleza bayahi baluna. Bukanyana ye, iba buitamo bwaluna kubona kuli mutu kaufela uikutwa kuba nisilelezo, likute nibutokwa bobumu swanela. Bukanyana ye, ika etelela likezo zaluna, kupima zelukonile kueza nikufa liseli libaka zetokwa kuzwisezapili

**RACHEL NGHIILWAMO**

**MUINASITULO WAKATENGO KACSC NI BPR: CSC.**

# LITABA ZAMAYEMO APAHAMI

**Tumo yaluna**

Kubona za kumbweshafaza silelezo yamwahala naha kakamaiso yalitaba zamwahala naha, silelezo nituso yamazwahule, kuzamaisa mulao nilikute, kufa pabalelo yasilelezo kabutokwa, kucincululwa nikutisezo yalifosi mwasicaba.

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**Musebezi**

Kumbweshafaza silelezo yamwahala naha kakamaiso yabuka yapalo yabatu, kamaiso yamazwahule, kamaiso hande nisebelezo yalitolongo,”

**Pono**

Naha yabuiketo mwalifasi kaumukana

**Musha**

Kusebeleza hande

**Mikwa yabutokwa**

|  |  |
| --- | --- |
| **Sebelisano** | Kusepa kusebelisana moho, kubulelisana hande niswalisano. |
| **Kondiso** | Kulika kufumana zeñata kalimbule zeli teni, kakusebeza nikutisa zefitelela. |
| **Lilato laNaha** | Kusupeza lilato lelitezi, tuso nikuba nilikute kwanaha yaluna. |
| **Fumano** | Kutahisa sizo sakufumana litaba nilisebelezo kusina sialuluti. |
| **Kuikupulela** | Kuzwisezapili mbweshafazo kabucaziba bwamapangapanga, patisiso nibupaki bobu konwa kubonwa. |
| **Moya wabusebelezi** | Kusebeleza kalikute, buikokobezo, likute, nitusano. |

# BUKANYANA YE

* Isupeza lisebelezo zaluna zelufa (Selueza)
* Italusa belufa lisebelezo zaluna
* Ibonisa buitamo bwaluna
* Ifa mayemo alisebelezo zemu kona kufumana kuluna nako kaufela.
* Italusa selukaeza haiba inge muluswala
* Italusa kuli maikuto amina kiabutokwa
* Isupeza zelukona kumi kupa
* Italusa kamo mukona kulufela maikuto amina, momu kona kufitisa nonge, haiba hamu sikaikolwisisa nisebelezo yaluna.

Likolo laLitaba zaMwahala Naha, Miseto, Buiketo niSilelezo lina niliofisi zeleatelela:

**Ofisi yaMuokameli yoMuhulu**

* Liñolisa laBatu
* Kamaiso yaBapoti niBuyahi
* Puso niKamaiso yaBabelehi

**Ofjsi yaMutatubi yoMuhulu waSipolisa: Sipolisa saNamibia**

* Ofisi yaMutusi waMutatubi yoMuhulu waMisebelezo.
* Ofisi yaMutusi waMutatubi yoMuhulu waKamaiso

**Ofisi yaYoMuhulu waLitolongo: Sebelezo yaLitolongo zaNamibia**

* Ofisi yaMutusi waYoMuhulu waLitolongo : Misebelezo yaLitolongo
* Ofisi yaMutusi waYoMuhulu waLitolongo : Kamaiso yaLipisinisi
* Ofisi yaMutusi waYoMuhulu waLitolongo: Pabalelo niKutisezo yaLifosi mwaSicaba

# LITABA ZAMWAHALA NAHA NIMISETO

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# ZELUEZA

# OFISI YAMUOKAMELI YOMUHULU

* Kufa kelezo yamulao nikuzamisa kapili mizeko yamali.
* Kufa silelezo kwalisebelezo zamwahali nifande aliofisi zaLikolo laLitaba zaMwahla Naha niMiseto nikunyakisisa likozi zeli teñi
* Kutusa Likolo laLitaba zaMwahala Naha, Miseto, Buiketo niSilelezo kufita familibo yalona kakutisa mukwa ona nilikute kubatisisa nikumbweshafaza musebelezo waLikolo kapuso, kusufazo yalikozi nikamaiso mwahali alikolo.

# LILUKO : LIÑOLISA LABAYAHI BANAHA

* Kufa makadi abuzibahazo (Makadi, Mucato, Sipepo nia Lifu ).
* Kuzamaisa zaBuka yaPalo yaBatu (Sipepo, Makadi aBuizibahazo, Mucato niMañolo amafu)

**LILUKO: KAMAISO YAMISETO NIBUYAHI**

* Kuzamaisa kamulao mizaelo yabatu.
* Kusebeza falikupo zamavisa, nimañolo alumelela, mapasipoti nibuyahi.

**LILUKO : PUSO NIKAMAISO YABABALEHI**

* Kufa puso nilisebelezo zabuelezi kuamana nikamaiso yalimbule zabatu, kuluta nizwelpolili, mwahala Likolo laLitaba zaMwahala Naha niMiseto nikubona kuli milao yautwisiswa hande, nikulatelelwa kaswanelo.
* Kufa lisebelezo zabucaziba bwamihala nibumapangapanga mwaLikolo laLitaba zaMwahala Naha niMiseto.
* Kamaiso hande yamali mwaLikolo laLitaba zaMwahala Naha niMiseto kakulatelea Milao ye zamaisa mali aMubuso.
* Kufa lisebelezo zetusa kamaiso zecwale kalinzila, libyana, kunga sitoko salibyana, zalibuka nilisebelezo zamwahali.
* Kusebeza inge likopanyi mwahala Likolo, bamakande, babasebelezwa nisicaba.
* Kufa silelezo nituso kwababelehi babakupa maino nimaipato.

# BELUSEBELEZA

* Sicaba
* Kalulo yakwaMukunda
* Babane bali kwanda Naha
* Batu babasina linaha kobawela
* Babelehi nibaBata maino nimaipato
* Mitende
* Maofisa aLikolo laLitaba zaMwahala Naha, Miseto, Buiketo niSilelezo
* Maofisi, Makolo niTutengo, Milonga yaLikiliti niLipisinisi zeLuilwe kiMubuso
* Sicaba, Kalulo yakwaMukunda, niTutengo twakwaMukunda
* Baba lekiseza Likolo libyana nilisebeliso
* Balikani baLikolo lamwahali nikwande
* Mazwahule
* Bapoti

# BUITAMO BWALUNA KUMINA

Buitamo bwaluna kubo lusebeleza kikufa sebelezo yende, yelukile niye swanela, mi lulika kueza misebezi yaluna kuzamaelela nimikwa yabutokwa, sina hase kusupelizwe mwabukanyana ye.

# SEPISO YASEBELEZO YALUNA/MAYEMO.

# OFISI YAMUOKAMELI YOMUHULU.

### **Kalulo: Lisebelezo zefaLituso**

***Luka:***

* Fa kelezo kuamana nilitaba zamulao kwabalikani baba mwahali nikwande aLikolo, mwahala mazazi aketalizoho amusebezi.
* Panga litumelelano nilikutwano mwahala kweli nimapampili amañwi amulao mwahala likweli zesilezi.
* Tatuba litumelelano zeo mwahala mazazi alishumi kaamane.
* Tatuba milao kasamulaho anako yakutatuba milao yeo haseifelile kapa hakuna nibutokwa bwakueza cwalo; niku
* Fa litifo nilituso zamizeko kakuya kamilao yaKuta yePahami.

Muhala +264 81 951 0756 / Imelu: [legal@mha.gov.na](mailto:legal@mha.gov.na)

### **Kalulo: Tatubo yaMali Mwahala Likolo**

***Luka:***

* Eza tatubo yamali kakuya kaMilao yaMubuso nikamikwa yelukile.
* Fa likupo zalisebelezo halikupilwe cwalo niku lumelwa
* Lumela liñolo latumelelano mwahala mazazi alishumi amusebezi pili musebezi wakutatuba mali ukala
* Fa piho yatatubo yamali mwahala mazazi alishumi amusebezi kasamulaho akuamuhela piho yezwa kwakamaiso.
* Latelela tatubo yamali yeo, kamayemo alika zelumelezwi pili nako yelumezwi ifita; ni
* Kuswala mikopano nibatatubi bamali pili tatubo yeo ikala kapa ifela nikasamulaho alinepo zatatubo yamali yeo.

Muhala +264 81 951 0754 / Imelu: [InternalAudit@mha.gov.na](mailto:InternalAudit@mha.gov.na)

### **Kalulo: Silelezo niSebelezo yaKamaiso yaLikozi**

***Luka:***

* Lisa katokomelo mizamaelo yabatu yesa swalehi hande faliofisi kazazi nizazi.
* Eza Lipatisiso zaLikozi mwaliofisi nimisebelezo kakuya kamilelo yeyalilwe.
* Zamaisa nikulukisa libaka zaLikolo kufiteha kuzona zazi nizazi.
* Eza lipatisiso zeama litaba zasilelezo nilikozi mwahala mazazi asupile kuzwa lizazi litaba zeo li ezahala nikutambeka piho yetezi kwaOfisi yaMuokameli yoMuhulu waLikolo mwahala kweli.
* Alabela kwalitaba zaputako mwahala mizuzu yeketalizoho
* Tatuba muinelo wamutu kuamana nilitaba zasilelezo (mwasitopa saGrade 12) mwahala likweli zetalu
* Sebelisana nilikopano zeñwi zetalima zamulao zazi nizazi nikufa kalabo mwahala mazazi amabeli amusebezi.
* Sileleza liluo zaliofisi nikufa silelezo zazi nizazi; niku
* Susueza mukwa wasilelezo nikamaiso yalikozi mwahala babeleki haku tokwahala kueza cwalo.

Muhala +264 81 951 005 / Imelu: [Security.Risk@mha.gov.na](mailto:Security.Risk@mha.gov.na)

# LILUKO: LIÑOLISA LASICABA

## **Kalulonyana:** **Liñolisa laSicaba**

***Luka:***

* Ñolisa nikufa mañolo asipepo mwahala lizazi lililiñwi lamusebezi haiba mapampili kaufela atokwahala atambekilwe.
* Ñolisa nikufa mañolo aliyehile asipepo mwahala mazazi aketalizoho haiba mapampili kaufela atambekilwe.
* Fa makopi amañolo asipepo mwahala zazi lililiñwi.
* Fa makadi abuizibahazo mwahala mazazi aketalizoho amusebezi mwasikiliti saKhomas, haili mwalikiliti zeñwi ikaba mazazi alishumi amusebezi
* Lukisa nikulumela likupo zakucinca makadi abuizibahazo kazazi nizazi.
* Fa makopi amucato mwahala lizazi lililiñwi.
* Ñolisa nikufa mañolo alifu mwahala lizazi lililiñwi lamusebezi.
* Eza mungendenge wakufumanisisa babafilwe makadi abuizibahazo kasiwela niha kutokwahala cwalo.

**Komufumana maofisa: Liofisi zaliñolisa zasicaba mwalikiliti l**

|  |  |  |
| --- | --- | --- |
| Sikiliti | Muhala: +264 | Keyala yaimelu |
| Oshana ni Oshikoto | +264 65 228800 | [oshana.oshikotocr@mha.gov.na](mailto:oshana.oshikotocr@mha.gov.na) |
| Ohangwena | +264 65-263022 | [ohangwena.cr@mha.gov.na](mailto:ohangwena.cr@mha.gov.na) |
| Kavango Wiko niUpa | +264 66 255047 | [kavango.cr@mha.gov.na](mailto:kavango.cr@mha.gov.na) |
| Zambezi | +264 66 253350 | [zambezi.cr@mha.gov.na](mailto:zambezi.cr@mha.gov.na) |
| Erongo ni Otjozondjupa | +264 67 302184 | [erongo.otjozondjupacr@mha.gov.na](mailto:erongo.otjozondjupacr@mha.gov.na) |
| Khomas ni Omaheke | +264 819510752 | [khomas.omahekecr@mha.gov.na](mailto:khomas.omahekecr@mha.gov.na) |
| Kunene ni Omusati | +264 65 251017 | [kunene.omusaticr@mha.gov.na](mailto:kunene.omusaticr@mha.gov.na) |
| Hardap ni /Karas | +264 63 242583 | [hardap.karascr@mha.gov.na](mailto:hardap.karascr@mha.gov.na) |

Muhala +264 81951 0118 / Imelu-mail: [National.CivilRegistration@mha.gov.na](mailto:National.CivilRegistration@mha.gov.na)

## **Kalulonyana: Buka yaPalo yaBatu, Buizibahazo niTahiso**

***Luka:***

* **Cinca/lukisa litaba zasipepo:** mabizo, libizo lalubasi, sibaka sasipepo, muuna kapa musali, taluso, litaba zabashemi mwahala mazazi aketalizoho amusebezi, haili lizazi lakupepwa lona kimwakweli iliñwi.
* **Cinca/lukisa litaba zabuizibahazo:** mabizo, libizo lalubasi, sibaka sasipepo taluso yamuuna kapa musali, siswaniso, sinyatelo, buyahi, mubala waliito nibutelele mwahala mazazi aketalizoho amusebezi, mi lizazi lakupepwa kikweli iliñwi.
* Cinca libizo laLubasi kutokwahala kuhatiswa mwamutende kapa mwabuka yamubuso mwahala likweli zelishumi kazepeli.
* Licinceho zeñwi liezwa mwahala mazazi aketalizoho amusebezi kasamulaho akuamuhela likupo zeo..
* Ñolisa manyalo mwahala mazazi aketalizoho amusebezi kuzwa fokuamuhelwa mapampili kumuofisa yazamaisa linyalo.
* Cinca litaba zamanyalo mwahala mazazi aketalizoho amusebezi.
* Ñolisa lifu kaku lieha mwahala mazazi alishumi kaamane amusebezi hakubona akutokwahli lipatisiso zeñwi.
* Ziba kuli likauhano zona linga lizazi lililiñwi kasamulaho akufumana litaelo
* Cinca litaba zalifu: lizazi lakupepwa, lizazi lakutimela, mabizo, libizo lalubasi, sibaka salifu, taluso muuna kapa musali, mayemo alinyalo mwahala mazazi aketalizoho amusebezi.
* Fa kadi yabuizibahazo yaSouth West Africa mwahala mazazi aketalizoho amusebezi ; niku
* Fa mañolo atiisezo kamayemo alitaba nibuizibahazo mwahala mazazi aketalizoho amusebezi

Muhala +264 81 951 0223 / 0009 / Imelu: [Civil.Registration@mha.gov.na/](mailto:Civil.Registration@mha.gov.na/)

[Civil.Register@mha.gov.na /](mailto:Civil.Register@mha.gov.na%20/) [Identity.Management@mha.gov.na](mailto:Identity.Management@mha.gov.na)

# 4.3. LILUKO LAMISETO, KAMAISO BUPALA NIBUYAHI

## **Lilukonyana: Miseto niKamaiso yaMilulwani**

***Luka:***

* Zamaisa zakukena mwanaha, buyahi, nikuzwa mwanaha kwabatu kaufela nako kaufela.
* Batisisa nikuisa litaba zamazwahule babanzi mwanaha isi kamulao mwahala mazazi amabeli amusebezi hase kuamuhezwi zibiso yeo.
* Lumelela kufa nikuekeza mazazi mupoti mwahala mazazi aketalizoho amusebezi
* Fa makadi abuizibahazo mwalikweli zetalu .
* Swala nikubeya mwatolongo mazwahule babahanisizwe mwanaha kakuya kaMulao waMiseto wasilimo sa1993 (Mulao waNombolo 7 wasilimo sa1993).
* Ongaonga zaLitaba zaMizeko haliba teni.
* Kutisa kamulao mazwahule baba sika lumelelwa mwanaha mwahala lihora zemashumi amane kazesupa nihora iliñwi kakuya kamulao (Mulao Nomolo 7 wasilimo sa1993) ni
* Zamaisa Misebelezo yeKopani Hamoho niLikalulo zeñwi zaMilao hakutokwahala kueza cwalo.

Muhala +264 81 9510357 / Imelu: [Namibia.Immigration@mha.gov.na](mailto:Namibia.Immigration@mha.gov.na)

**Komufumana maofisa: kamaiso yamiseto mwalikiliti**

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| **Sikiliti** | **Muhalae:** | **Keyala yeImelu** |
| Khomas, Omaheke ni Erongo | +264 81951 0200 | [central.imm@mha.gov.na](mailto:central.imm@mha.gov.na) |
| Omusati ni Kunene | +264 65- 251017 | [omusati.kuneneimm@mha.gov.na](mailto:omusati.kuneneimm@mha.gov.na) |
| Ohangwena, Oshikoto ni Oshana | +264 65- 2403193 | North.imm[@mha.gov.na](mailto:Chrispin.Kamwi@mha.gov.na) |
| Karas ni Hardap | +264 63- 222115 | [karas.hardapimm@mha.gov.na](mailto:karas.hardapimm@mha.gov.na) |
| Otjozondjupa, Kavango Wiko niUpa, | +264 66- 255356 | [kavango.otjozoimm@mha.gov.](mailto:kavango.otjozoimm@mha.gov.)na |
| Zambezi | +264 66-253350 | [Zambezi.imm@mha.gov.na](mailto:Zambezi.imm@mha.gov.na) |

**Lilukonyana: MaVisas, Mañolo aLumelela kukena, MaPasipoti niBuyahi**

***Luka:***

**Fa mavisa ani mapemiti sina cwana:**

* Mavisa alinaha zeli famukoloko mwakufita fela.
* MaVisa aPumulo/ aBapoti niakufita feela mwanaha mwamazazi fela aketalizoho amusebezi.
* Visa yamusebezi (Liñolo lakulumelelwa lamazazi amakuswani lamusebezi) mwahala mazazi aketalizoho amusebezi..
* Liñolo lakulumelelwa famusebezi mwahala likweli zepeli
* Liñolo lakulumelelwa lasikolo mwahala likweli zepeli
* Fa mapasipoti aNamiibia mwahala mazazi aketalizoho amusebezi

Fa buyahi bwaNamibia ka.

* Sizwalo mwahala kweli iliñwi.
* Linyalo, liñolisa, ni kufa liñolo labuyahi mwahala likweli zetalu fakuamuhelela liñolo ni
* Zamaisa zamapampili alatehile kapa kukutisa buyahi waNamibia mwahala likweli zepeli fakuamuhelela zibiso nikukutisa buyahi bwaNamibia mwahala likweli zesilezi.

Muhala +264 81 951 0071 / Imelu: [citizenship@mha.gov.na](mailto:citizenship@mha.gov.na)

* 1. **LILUKO: PUSO NIKAMAISO YABABALEHI**

## **Lilukonyana: Limbule zaBatu niLisebelezo zaLituso**

### **Kalulo: Limbule zaBatu.**

***Luka.***

* lukisa mafailu ababeleki mwalizazi lililiñwi lamusebezi.
* swala mungendenge wakukenya batu musebezi mwalikweli zetalu
* bona kwalitaba zakulobaka milao yaLikolo mwakweli iliñwi hali ezahala.
* alabela kwalinonge mwahala mazazi aketalizoho amusebezi haliamuhezwi.
* lukisa kosi yababeleki babanca babakeni mwaLikolo mwahala kweli iliñwi kuzwa foba kenezi musebezi
* sebeza falikupo zatutengo twamakete, katengo kasilelezo yababeleki, Sikoloti saNdu, katengo kaBabeleki babaSiile Musebezi mwahala zazi lililiñwi haiba mapampili aliteni.
* sebeza falituwelo zababeleki niKatengo kaSilelezo yaBabeleki mwahala lizazi lililiñwi lamusebezi haiba mapampili ateni.
* lukisa mukwa wamakete mokubeezwi fakalenda.
* bona kwalitaba zabuiketo bwababeleki haku tokwahala cwalo
* felisa musebezi mwahala lizazi lililiñwi kasamulaaho akuamuhela zibiso yeo; niku
* talusa zamilao haikupiwa kibabeleki honafo feela kapa mwahala mazazi amabeli amusebezi haiba halukoni kufa kalabo honafo kabunako.
* zamaisa Shangululo yaTuto yazaButokwi kasamulaho alilimo zetalu kapa hakutokwala kueza cwalo.
* zwisezapili Mulelo waZwelopili yaLimbule zaBatu kasamulaho alilimo zetalu nikosi kakuya kakalenda kasilimo.
* beela ngana nikufa maikuto kwalikosi zamakutelakaufi mwamazazi asupile.
* beela ngana kwalikupo zalikosi kakota nikufa maikuto hali kupilwe mwahala mazazi aketalizoho kasamulaho amukopano wakatengo kakabona zakuluta babeleki
* fitisa likosi zatumelelano nilinaha zeñwi mwahala lizazi lililiñwi hali amuhezwi.

Muhala +264 81 9510106/0105 / Imelu-mail: Human.Resources@mha.gov.na

### **Kalulo : Bucaziba bwaLitaba niBumapangapanga**

***Luka .***

* Fa lisipi zaKompyuta zelikani nimisebelezo yayona usa kena fela famusebezi.
* Alabela kwalikupo zafa musebezi mwahala horailiñwi
* Zwelapili kazazi nizazi, kaviki kutiiseza likompyuta niku no litatubanga.
* Lukisa nikungunganya lisebeliso zakompyuta mwahala mazazi amabeli halifumanwi feela
* Bupa mukwa wakususueza babeleki zazibo yakompyuta hakutokwahala cwalo.
* Tatuba musebelezo walikompyuta zaLikolo nizesebelisana nilikompyuta zeo, kazazi nizazi.
* Zamaisa mañolo alikompyuta kaufela silimo nisilimo mane nikuncafaza likweli zetalu asika fela kale.
* Alabela kwalitaba zezwelela mwalikiliti kuamana nilikompyuta nikuli talima mwahala lizazi lililiñwi.
* Luta babeleki mwaLikolo kaza mikwa yeminca yalikompyuta mwahala kweli iliñwi kuzwa lizazi lakuilukisa/kapa kakuya kakupo; niku
* Tatuba website kazazi nizazi niku nanula mayemo amusebelezo wayona kaviki kapa kazazi nizazi, haiba kutokwahala cwalo.

Muhala : +264 81 9510007 / Imelu: IT.Division@mha.gov.na

**Lilukonyana laMali niLisebelezo zeShutanashutana**

### **Kalulo: ZaMali**

### ***Luka:***

* Lukisa musulo wamali kanako yefillwe
* Tatuba nikuzamaisa lisinyehelo zamali mwaLikolo kakweli.
* Bakanya lipiho zamali kakweli, kakota nikasilimo nikamo musulo wamali usebeliswa.
* Bona kuli kukumalelwa kwamitomo yamilao yeetelela kamaiso yamali nako kaufela.
* Lukisa mali amisipili nilituwelo mwahala mazazi amabeli amusebezi
* Bakanya mali ababa sebelelize kufitelela nako mwahala mazazi alishumi kamane (14) amusebezi.

Lukisa mali amazazi apumulo mwahala likweli zepeli (2) hase aamuhezwi.

* Bona kuli kukoleka, kubabalela, nikubuluka mali kwapanga kwaeziwa zazi nizazi.
* Bakanya nikutambeka lipiho zasilimo zamali nilisitatimende zaona kumutatubi yomuhulu wamali sina moku tokwahela nako ninako ni ku
* Lukisa litifo zalibyana nilisebelezo, litifo mwahala Likolo mwahala mazazi alishumi kaamane (14) amusebezi n ikulifa akwande anaha mwahala mazazi amashumi amabeli nilizazi lililiñwi
* Muhala : +264 81 9510068 / Imelu: [Finance@mha.gov.na](mailto:Finance@mha.gov.na)

### **Kalulo: Lisebelezo zeNgelezi**

***Luka:***

* Lukisa zalinzila nikufa mapampili alumeleza mubeleki kuzamaya nimota yaLikolo mwahala lizazi fela.
* Koleka nikuhasanya madisiki amañolo alimota mwahala mazazi aketalizoho kweli yamadiski ao hase ifelile.
* Kutisa makadi akulekisa mafula alatehile mwahala liviki zepeli.
* Bona kuli limota zalukiswa mwahala liviki zepeli piho ya zona haseiamuhezwi.
* Nitifaza nikutambeka mainvoisi kwakalulo yamali mwahala mazazi amabeli amusebezi.
* Bona kuli likupo zalimota zeli mwamabulukelo amuyaho wamubuso zalukiswa mwahala mazazi amane amusebezi haiba limota zafumaneha.
* Tatuba limota pili lisika funduka kale nikasamulaho akutalitambeka kubabañwi.
* Sebeza fataelo yalitifo mwahala mazazi amabeli hase kuamuhezwi fomu yakupo yelumelezwi.
* Tatuba mapampili amatenda mwahala kweli iliñwi kasamulaho alizazi lakukwala tenda yeo.
* Hasanya piho yamukopano wakatengo kakabona zaliteko zalibyana mazazi amabeli pili mukopano uba teni .
* Kenisa liofisi kaufela kazazi nizazi.
* Nga sitoko sina mokulaelwa kimilao yasikwana sanaha
* Fa nikunga sitoko zazi nizazi.
* Zamaisa nikutatuba zwelopili yakuyahiwa kwamikwakwa niku
* Zamaisa kuyaha kwamiyaho yeminca kapa kumbweshafaza miyaho yeli teni kamilibo yaLikolo, kutatuba milelo yazwelopili yamiseezi yamakopanelo, nikutatuba miyaho hañwi kakweli.

Muhala : +264 81 9510070 / Imelu: General.Services@mha.gov.na

### **Kalulo: Sebelezo yaSilikani**

### ***Luka:***

* Tatuba bamitende kazazi nizazi.
* Hasanya litaba kapilipili lisalumelelwa feela
* Alabela falinonge nilipuzo zasicaba mwahala mazazi amabeli.
* Bupa nikuzamaisa silikani mwahala balikani baluna bamwahali nibafande nako kaufela..
* Zwisezapili, kusileleza, nikukumalela libizo lelinde nimayemo amande aLikolo nako kaufela; niku
* Zamaisa mungendenge walisebelezo zaLikolo kasiwela.

Muhala: +264 81 9510064 / Imelu: Public.Relations@mha.gov.na

## **Lilukonyana: Kamaiso yaBabelehi**

***Luka:***

* Fa silelezo nituso kubaba kupa maio nibabalehi basa fita feela mwanaha.
* Ñolisa batu bababata maino kapa maipato kaufela mwahala lizazi lililiñwi fela basa fita fela mwanaha.
* Fa palo yabatu bababata maino nibabelehi mwahala lizazi lililiñwi feela lamusebezi haiba palo yeo inge ikupiwa.
* Lukisa makadi abuizibahazo ababelehi mwahala mazazi alishumi kaamane amusebezi nimapampili abalumelela kuzamaya mwahala naha mwamazazi aketalizoho amusebezi likupo hase lifumanwi.
* Zwelapili kuongaonga zibahazo niliñolisa zabatu babasina linaha nibabatunuzwi kindwa kapa mifilifili mwahala naha.
* Zwisezapili litatululo zetalu (kukopanya mwahala naha, kukutela habo bona kakulata nikuba tambeka kwanaha yabulalu) kasiwela.
* Zamaisa bana baNamibia bene bali mazwahule mwalinaha lisili mwahala mazazi amabeli feela kuzwa fokufelwa zibiso kuli bakute.
* Zamaisa babelehi babaitakaleza kukuta habobona mwahala kweli iliñwi kuzwa lizazi leba fiwa zibiso yakukutela habobona
* Lukisa nako yakubuza babalehi kapa bahupuzi kuina mwanaha, mwahala kweli hase bafitile mwanaha.
* Fa maikuto ababelehi kamayemo abona mwahala mazazi amashumi amalalu kasamulaho akutambeka kupo yecwalo..
* Fa mañolo kwababelehi mwahala mazazi asupile kasamulaho akuba luta zamuinelo mwasibaka seo.
* Fa mañolo akuzwa kwababelehi nibababata aba lumelela kuno zwanga nikuta - kutanga mwasibaka moba inza zazi nizazi
* Fa litaba zelumeleza mutu kuziba zamulao nimakete nituto mwahala lizazi lililiñwi fela haku kenwa; ni
* Zwelapili kuno fanga tuso nikelezo kaneku labooko niyamihupulo yababalehi nibabata maino.

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Muhala +264 81 951 0210 (Ofisi yeTuna)

Muhala +264 67 306 314 (Osire)

Imelu: [Refugee.Headoffice@mha.gov.na](mailto:Refugee.Headoffice@mha.gov.na) / [Osire@mha.gov.na](mailto:Osire@mha.gov.na)

# B) SIPOLISA SANAMIBIA

******ZELUEZA**

Sipolisa saNamibia sitomilwe kakuya kaKalulo 118 yaMutomopuso waNamibia nika Mulao waSipolisa wa1990 (Mulao 19 wa1990) sina hau lunduluzwi. Kalulo 13 yaMulao wo, ifa misebezi yetatama:

# OFISI YAMUTATUBI YOMUHULU WASIPOLISA

* Kukubukanya, kukopanya, kutatuba nikuhasanya litaba zabutokwa/nisilelezo.
* Kufa kelezo yezamaelela nimulao kalinonge zasicaba nimizeko yalikuta.
* Kuzamaisa litaba zaSilikani niMafasi amañwi, nikufa tuso kuamana nikamaiso, buñoli nimayemo amisebelezo yanaha nilinaha zeñwi.
* Kusebeza inge mutano omutuna mwahala sicaba niSipolisa saNamibia kakuzwisezapili nikusileleza sibupeho sasebelezo yaLikolo ni ku
* Sebeza inge sifalana salizibahazo kaufela zaSipolisa saLifasi sesibona zaBubangoki mwaLifasi kaufela

**OFISI YAMUBAKWELI WAMUTATUBI YOMUHULU WASIPOLISA.**

* Kuongaonga likezahalo kaufela zelibani nikutibela bubangoki.
* Kufa tuso kwalisebelezo zalifulai.
* Kubatisisa nikuongaonga likezahalo kaufela zelibani nibubangoki.
* Kusileleza nikubabalela miseto yanaha, miyaho yaMubuso yabutokwa nilinuka nimawate kaufela.
* Kusileleza batu Babutokwa banaha ye mane niBabazwa kusili.
* Kufa sebelezo yetusa zaLitaba niBucaziba niBumapangapanga
* Kufa tatululo yabucaziba kwabutata kakutatuba bupaki nisibaka sabubangoki.
* Kubona zabuiketo nisilelezo zafa mikwakwa.
* Kutatuba litaba zabubangoki, zakuhupulela nikusa sebeza hande famusebezi kwamapolisa.
* Kueza mungendenge wakuno sebeleza mwalibaka mokuna nilikozi niku
* Zamaisa zalindalamiti mwalibaka zeñwi haisi mwalibaka zamasole.

## **OFISI YAMUBAKWELI WAMUTATUBI YOMUHULU WASIPOLISA YABONA ZAKAMAISO.**

* Kufa tuso yaKamaiso niLitaba zaSebelezo kaBupala, faLitaba zaLimbule zaBatu, Kamaiso, Milelo niZwelopili mwaSipolisa kakubona kuli milao yautwahala hande ni kulatelelwa kaswanelo. .
* Kufa tuso kwaKamasio yaSipolisa
* Kuzamaisa hande kabusepahali Mali aLikolo kakuya kaMilao yeamana niMali aMubuso.
* Kueza lipatisiso, kuongaonga zwelopili yamilao, milelo yabutokwa, kutatuba misebelezo yababeleki nikumamela mapurojekiti.
* Kufa nikuzamaisa hande libyana nilisebelezo.
* Kufa tuso kuamana nibababeleki babatokwa kuelezwa kabuino bwamuhupulo, zamoya, nimakete niku bona zakulikanelelana mwahala baana nibasali mwasipolisa.
* Kufa tuto nilikosi zepahami nizenyinyani zeamani nisilelezo nisipolisa

# BELUSEBELEZA

* Balikani mwaZwelopili niTutengo twaMukunda
* Likopano niTutengo twaLifasi, twaNaha nitotuKopani niMubuso.
* Mitende
* Sicaba
* Baswaliwa babalibelezi katulo.
* Babeleki baSipolisa saNamibia
* Maofisa, Makolo niTutengo
* Tutengo twaLikiliti niMilonganyana
* Tutengo twaMubuso niLikampani zakwaMukunda
* Bafi baLisebelezo

# BUITAMO BWALUNA KUMINA

Buitamo bwaluna kube lusebeleza kikufa lisebelezo zende, zehande, zelukile mane niszena nituso; mi lulika kueza miseezi yaluna kakuya kamikwa yautoka sina hai bonisizwe mwabukanyana ye kwamulaho. .

# SEPISO YASEBELEZO YALUNA/MAYEMO

# OFISI YAMUTATUBI YOMUHULU WASIPOLISA

## **Ofisi yaMuofisa yoMuhulu waSipolisa**

***Luka***:

* Bona kuli kuzamaelelwa nilitaba zakozo kwalikopano zalifasi zecwale ka Kopano yaMacaba, Kopano ya Mafasi aAfrica kanako kaufela kusa amuhelwa feela memo kapa zibiso. .
* Tateka nimilelo, kulukisa nikuongaonga lika zelibani nilikezahalo zanaha nimafasi kasamulaho alizazi laku amuhela pizo kapa zibiso yeo.
* Fa lisebelezo zalikute kwabatu bababutokwa bamwanaha niba mafasi asili, sina moku beezwi mwamilao yalikute cwalo..
* Ñola pulelo nikualabela kwamañolo nizeñwi kasamulaho akuamuhela zibiso yeo.
* Ñola litaba zebulezwi zamikopano nikubona kuli litaba zeo zaabelwa kwaliofisi zeswanela mwahala mazazi amabeli kasamulaho amukopano.
* Ñola Piho yaSilimo yaSipolisa, nikubona kuli yahatiswa mwaKalulo yaBubeli yasilimo; niku
* Fa tuso kwakamaiso yaOfisi yaMutatubi yoMuhulu waSipolisa nako kaufela.

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Muhala: +264 612093282/3876/3231 / Fax: +264 61 228533 / I-mail: [IGP@nampol.na](mailto:IGP@nampol.na)

**Lilukonyana : Sipolisa saLitaba zakwaMukunda**

***Luka***:

* Tateka kakukubukanya litaba kamukunda/kapa kamaseme mwahala lizazi lililiñwi fela kuzwa fokufumanelwa taba kapa foibihezwi nifoilemuhezwi.
* Shangulula litaba zabubangoki mwanaha nize bilaeza zazi nizazi..
* Tateka lipatisiso zabutokwa mwahala lizazi haku kupilwe cwalo.
* Buluka lipiho fakompyuta kaza libangoki, libangoki zeakalezwa, babalehi babanze babatiwa, nilifosi zeseliatulezwi milatu, kanako kaufela.
* Zamaisa nikufa lipiho zalikozi nimifumbo kazazi nizazi.
* Kopanya litaba zasilelezo nibelu sebeza nibona onafo feela halu lifumana kapilipili.
* Sebeza falikupo kaufela niku lilumela koli tokwahala kwaofisi yaSipolisa saNamibia niko mapolisa babeilwe kuba kalulo yalindumeleti mwalinaha lisili mwahala mazazi amalalu amusebezi; niku
* Buluka silikani nimaofisa balindumeleti bababona zasilelezo babalumezwi kwaNamibia kanako kaufela.

Muhala +264 61 209 3391 / Fax +264 61 400617 / Imelu: [pid@nampol.na](mailto:pid@nampol.na)

## **Lilukonyana: Lisebelezo zaMulao**

***Luka***:

* Bona kuli kutatabiwa kwalitaba zabatutengo niza mizeko zafelelezwa mawahala mazazi amabeli amusebezi.
* Susueza mamembala basipolisa kuituta zamulao kasiwela.
* Kupa tuso kwaOfisi yeTuna yaCaziba yoMuhulu waMulao falitaba zamulao nako kaufela.
* Zwelapili kufa kelezo yalitaba zamulao kwaMapolisa baNamibia kanako yeba itokwa kapa hakutokwahala cwalo.
* Kuteeleza kwalinonge zamapolisa baNamibia sina haku talusizwe cwalo mwamilao sihulu mulao wa 31 oezizwe kakuya kamulao waSipolisa wa1990 (Mulao Nombolo wa1990).
* Kutatuba litaba zeliba fakuyemiswa famusebezi, litaba zakuzekiswa nimukwa wakusebeza hande kamakete sina mokuhatisizwe mwamulao waSipolisa wa1990 (Mualo Nombolo 19 wa1990) sina mou lundululezwi, mwahala mazazi aketalizoho amusebezi kuzwa fakuli amuhela.
* Ñola litumelelano mokulumelelanezwi, nitumelelano zakutwano, mwahala kweli nimapampili amañwi amulao, mwahala likweli zesilezi.
* siwelaKutatuba milao kasamulaho anako yefilwe niha kutokwahala kueza cwalo; niku
* Sebeza fatutengo nilikwata swalelele hakutokwahala cwalo.

Muhala +264 61 2093308 / Fax +264 61 220621 / Imelu: [legalservices@nampol.na](mailto:legalservices@nampol.na)

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### **Kalulo: Swalisano niSicaba**

***Luka***:

* Hasanya litaba zasicaba lisaamuhelwa feela kapilipili.
* Zwisezapili zalizibiso nikatiso yamapampili nilitaba kasiwela kapa hakutokwahala cwalo.
* Kuzamaisa likezahalo zamapolisa kakuya kakupo nikubuluka litaba sihulu zamaswaniso azamaya mwalibulukelo nako kaufela.
* Kuzamaisa mingendenge yakususueza sicaba kuziba zasipolisa kasiwela hakutokwahala cwalo niku
* Zwelapili kutatuba lipiho zamitende nikufa maikuto asicaba kamitende mwahala mazazi aketalizoho amusebezi.

**Muhala :** +264 61 209 3286 / 3470 / 3378/ 3894 / **Fax:** +264 61 22 0621 / **Imelu:** [PR@nampol.na](mailto:PR@nampol.na)

**Kalulonyana: Sipolisa saLitaba zaLinaha-NCB Windhoek**

***Luka*** :

* Sebelisana nikuongaonga litaba zamwahala naha nikwande anaha zeamana nibuangoki nizetokwa tuso kwaLinaha zeñwi niLipatisiso cwalo mwahala mazazi asupile amusebezi.
* Ikabela litaba zamaseme nizakwamukunda nilinaha zeñwi, Buñoli baMayemo aPahami nibalikani kakuya kaMayemo a19 mwahala lihora zemashumi amabeli kazene.
* Susueza nikuluta sicaba kaza Sipolisa sanaha nisa Linaha zeñwi.
* Londota nikuzamaisa Litaba zababelehi kamulao nikuongaonga zakuba kutisa kwalinaha zabona mwahala lihora zemashumi amabeli kazene, kasamulaho akuamuhela likupo zeo.
* Zwelapili kuhasanya litaba zamaseme nizwakwamukunda kwalikalulo zesebelisana niLikolo mwahala lihora zemashumi amabeli kazene.
* Ongaonga zamikopano, kuluta, mikopano yakuikabela maikuto yaSipolisa saLifasi, Sipolisa saAfrica nisaKatengo kaKopano yaManaha aSikiliti saMboela waAfrica niSADC kakuya kalimemo.
* Ongaonga mingendenge yamisebezi yasipolisa mwanaha mane nikwande anaha, nako kaufela hakukupilwe cwalo; niku
* Zamaisa lituto mwasikiliti zabutokwa kakweli.

Muhala: +264 61 209 3269/3270 / Fax: +264 61 246 617 / Imelu: [ncbWindhoek@nampol.na](mailto:ncbWindhoek@nampol.na)

# OFISI YAMUBAKWELI YOMUHULU WASIPOLISA-MINGENDENGE YASIPOLISA

## **Lilukonyana: Silelezo yaBubangoki**

***Luka***:

* Zamaisa mingendenge yakaniso yabubangoki kasiwela kapa hakutokwahala cwalo..
* Tatuba mifumbo yalikozi nishangululo yazona kasiwela.
* Shangulula zalipiho zakaniso yabubangoki mwahala lizazi mwaku amuhela lipiho zeo mwahala mazazi amabeli amusebezi
* Mema sicaba kutambeka lilwaniso zabona zenyinyani kasilimo hakutokwahala cwalo.
* Zwelapili kuzamaisa libulukelo zalitobolo kakompyuta.
* Ñolisa mañolo alitobolo mwahala likweli zetalu kasamulaho akuamuhela kupo yecwalo.
* Ongaonga likezahalo zasicaba kuamana nisipolisa kamikopano nako kaufela. .
* Zamaisa nikususueza, nikuluta kamingendenge zasipolisa hakutokwahala kueza cwalo.
* Zamaisa kukenya mapolisa babapumulisizwe famisebezi hape mwahala likweli zesilezi kasamulaho akuamuhela likupo zeo; niku
* Bona kuli mapolisa babapumulisizwe famusebezi bakala musebezi nikulutiwa mwahala likweli zesilezi kuzwa fobakenezi famusebezi nikutatuba misebelezo yabona.

Muhala: +264 61 209 3526 / Fax: +264 61 220621 / Imelu: [crimeprevention@nampol.na](mailto:crimeprevention@nampol.na)

## **Lilukonyana: Patisiso yaBubangoki**

***Luka***:

* Eza lipatisiso zataba yabubangoki mwahala lizazi lakufumana pampili yamuzeko.
* Feleleza patisiso yabubangoki mwahala linako zefilwe:

|  |  |  |
| --- | --- | --- |
| **Mufuta wamuzeko** | **Mayemo** | **Nako yakufeza kuongaonga pampili yamuzeko.** |
| Litaba zenyinyani | Mo mubilaeli niyazekiswa bazibahala, mi bateni | Mazazi asupile |
| Yazekiswa hazibahali, wazibahala kono hayo | Mazazi alishumi kamaane |
| Litaba zeli mwahali-hali | Yazekiswa nimuzekisi bazibahala mi bateni, | Mazazi alishumi kaamaane |
| Yazekiswa hazibwi, wazibahala, kono hayo. | Mazazi amashumi amabeli, busupa nilililiñwi. |
| Litaba zetata | Muzekisi niyazekiwa bazibahala, mi bateni | Likweli zepeli |
| Yazekiswa hazibahali, wazibahala, mi uteni. | Likweli zene |

* Kopanya lipalo zalipiho zabubangoki kakweli, kasiwela nikasilimo.
* Shangulula palo yalitaba zabubangoki kaviki, kakweli nikasilimo.
* Kufa nikukutiseza maikuto amubilaeli kuamana nipatisiso kakweli.
* Feleleza kukutisa tutu kapa liluo mwahala mazazi aketalizoho nikuzwelapili kuli mamela.
* Nitifaza, nikubeya liswayo fadaimoni mwahala lizazi kasamulaho akuamuhela kupo yeo.
* Eza mungendenge wapasitiso yasilelezo mwalibaka zehanisizwe zadaimane kanako kaufela kasamulaho akufumana kupo yecwalo..
* Fa mañolo abului bwaalibyana zesebelisiswe, liinjini nilinombolo zalimota zese lisebelisizwe mwahala lizazi lililiñwi lamusebezi.
* Kalisa kukubukanya litaba zamaseme/kapa kwamukunda mwahala lizazi kasamulaho akupo yeo; niku
* Eza lipatisiso yalibyana zese lisebelisizwe, balekisi nimo kubeiwa libyana zecwalo kakweli.

Muhala: +264 61 2093252 / Fax: +264 2093287 / Imelu: [cid@nampol.na](mailto:cid@nampol.na)

## **Lilukonyana: Sikolo saNamibia saLitaba zaBucaziba bwaSipolisa**

***Luka***:

* Kuyonga situpu mwasibaka fashwezi mutu mwahala lizazi.
* Zibahaza libizo lamutu yo yashwile mwahala lizazi .
* Pazula situpu kubani babashwile lifu laNyambe mwahala mazazi aketalizoho amusebezi.
* Kuyonga kalulonyana fasitupu kuisa kwalibaka zapatisiso hase kuzibisizwe.
* Kuba mwakuta kuyofa bupaki kanako kaufela hakukupilwe cwalo.
* Nyakisisa maswayo akwaminwana mwahala mazazi alishumi amusebezi.
* Fa mañolo abuino nimikwa hande mwahala mazazi aketalizoho amusebezi.
* Nga bupaki fasibaka fokuezahalezi taba yabubangoki nako kaufela..
* Shangulula bupaki bwalitaba zenze liezwa kamishini nikufa lipiho mwahala likweli zetalu.
* Feza nikufa mañolo kwabatu babatamezwi zekola mwahala mazazi asupile amusebezi niku;
* Fa kelezo kamayemo abucaziba nikuluta nako kaufela hakukupilwe kapa hakutokwahala cwalo.

Muhala: +264 61 209 4800 / Fax: +264 61 220621 / Imelu: NPFSI@nampol.na

## 

## **Lilukonyana : Lisebelezo zalituso zaLifulai**

***Luka***:

* Alabela kwalikupo zasebelezo yalifulai:
* Mwahala hola iliñwi mwaWindhoek
* Mwaahala lihola zepeli, kalibima zemwanda kuzwa Windhoek.
* Mwahala lihola zesupile kazepeli kuzwa Windhoek.
* Fa lisebelezo zalifulai nako kaufela hakukupilwe cwalo.

Muhala: +264 61 209 3571 / Fax: +264 61 224288 / **Imelu:** [assd@nampol.na](mailto:assd@nampol.na)

## **Lilukonyana: Silelezo yaMiseto niLibyana zaYona**

***Luka***:

* Eza mungendenge wakuno zamaya mwamiseto nako kaufela
* Eza mingendenge yekopanezwi yakuzamaya mwamiseto kasiwela kapa hakutokwahala
* Fa lisebelezo zasilelezo kwaMiyaho yaButokwa yaMubuso nako kaufela.
* Zwelapili kuikabela litaba zemana nibubangoki bwakamiseto, hali amuhezwi, hali lemuhilwe kapa hakutokwahala kueza cwalo.
* Kukumalela kwabutokwa bwaMikwa yeMinde yakuzamaisa lika Mwahala Naha niKwanda Naha nako kaufela.
* Bona zamezi nako kaufela.
* Zwelapili kupotela libaka zasilelezo famikwakwa nimabala alifulai.
* Lundulula mihato kwamabala alifulai Habeli kaSilimo kakuya kamayemo aKopano yaLifulai yaLifasi; niku.

Muhala: 061-209 4207 / Fax: 061 227069 / Imail: [bipd@nampol.na](mailto:bipd@nampol.na)

## **Lilukonyana: Pabalelo yaBatu baButokwa**

***Luka:***

* Fa basilelezi/bakwaezi kwaBatu baButokwa nako kaufela
* Fa silelezo yebonahala/yesayemi nako kaufela; niku
* Fa silelelzo yangana nako kaufela, kalihola zemashumi amaeli kazene kaviki.

Muhala: +264 61 209 4458 / Fax: +264 61 233908 / Imelu: [vippd@nampol.na](mailto:vippd@nampol.na)

## **Lilukonyana: Muinelo waSipolisa niLipatisiso**

***Luka:***

* Alabela kwalitaba zebihilwe kuamana nimapolisa mwahala lihola zene.
* Feleleza lipatisiso zalitaba zebihilwe kamapolisa sina cwana:

|  |  |  |
| --- | --- | --- |
| **Mufuta wamuzeko** | **Mayemo** | **Nako yaKufeleleza Pampili yaMuzeko.** |
| Mizeko yeminyinyani | yazekiswa hazibahala | Mazazi asupile |
| yazekiswa hasa zibahali | Likweli zepeli |
| Litaba zamwahali-hali | yazekiswa hazibahala | Mazazi alishumi kaamane. |
| yazekiswa hazibahali | Likweli zetalu |
| Litaba zetata | yazekiswa wazibahala | Likweli zetalu |
| yazekiswa hazibahali | Likweli zesilezzi |

* Alabela kwalitaba zamapolisa haba fosize sina mokuinezi mwamulao wakuzekisa mapolisa mwahala likweli zetalu.
* Lukisa mingendenge yakuluta sicaba zasipolisa kasiwela; niku
* Kunyakisisa mamembala basipolisa babaswanela kucinciwa, kuhuliswa famusebezi kapa kuiswa mwaliteshini zasindumeleti mwahala lizazi.

Muhala: +264 61 2093266/3267 / Fax: +264 61 2093358 / **Imelu:** [pcid@nampol.na](mailto:pcid@nampol.na)

## **Lilukonyana: Bucaziba bwaLitaba niBumapangapanga**

***Luka***:

* Fa lipangaliko zakompyuta, lisebeliso zakompyuta, nize zamaelela nimishini yakompyuta kalizazi lakukala musebezi kubona feela lika kaufela zeama lizibiso liteni
* Zwelapili kulisa mishini yakompyuta nimokubeilwe mishini yeo.
* Zamaisa litaba zeama silelezo nako kaufela.
* Mamela zamalaisensi kasilimo nisilimo nikuancafaza.
* Sileleza lika zamakompyuta mwahala lizazi hakukupilwe cwalo.
* Zwelapili kumamela nikulukisa website niintranet.
* Fa tuso yazazi nizazi kaza makompyuta.
* Alabela kwalipizo mwahala milisezo yemilalu.
* Zwelapili kufa tuso kwalikompyuta nikuli mbweshafaza kazazi nizazi..
* Luta nikususueza mapolisa kazakompyuta mwahala viki kapa hakutokwahala cwalo
* Lukisa lisebeliso pili lisebeliswa; niku
* Zamaisa nikumamela NamPol CCTV lihola zemashumi amabeli kazene kaviki.

Muhala: +264 61 209 3296 / Fax: 264 61 220621 / **Imelu:** [ictd@nampol.na](mailto:ictd@nampol.na)

## **Lilukonyana: Milao yafa Mikwakwa.**

***Luka***:

* Zwelapili kueza mingendenge yakuzamaisa makululu;
* Eza litatubo zalimota famikwakwa nikupima babakulubelwa kukwaeza inge bakozwi, kazazi nizazi;
* Kufa sebelezo yakusindeketa nako kaufela hakukupilwe cwalo;
* Eza musebezi wakupima lubilo lwalimota kazazi nizazi;
* Alabela kwalikozi zakucaisana famikwakwa nikutusa kwamikwakwa yepatehile hahulu sina cwana:

|  |  |
| --- | --- |
| **Mifuta yaMikwakwa** | **Nako yakalabelo** |
| Mwahala tolopo nilibaka zamwateni | Mizuzu yemashumi amalalu |
| Libaka zakwatuko nitolopo (mikwakwa yanaha) nimikwakwa yatala mwahali. | Mizuzu yemashumi asilezi |
| Mikwakwa yamacwe | Lihola zepeli. |
| Libaka zaMatakanyani | Lihola zatalu |

* Kueza mingendenge yakususueza nikuluta sicaba zasililezo famikwakwa kasiwela; niku
* Kumalela kwamilao nimayemo amikwakwa alinaha zalifasi nako kaufela.

Muhala: +264 61 209 3805 / 3809 / Fax: +264 61 231776 / Imelu: [traffic@nampol.na](mailto:traffic@nampol.na)

### **Kalulo:** **Kamaiso yazaLindalamiti**

***Luka***:

* Tiiseza milao yeamani nikupangiwa, kubuluka, kulekisa, kuzamaisa, kutisa mwanaha, kulekisa kwanda naha, nikuza fitisa mwanaha nikusebelisa lindalamiti nako kaufela.
* Eza mingendenge yasilelezo yalindalamiti kalihola zepeli mwasikiliti saKhomas nimazazi amabeli mwalikiliti zeñwi hakukupilwe cwalo.
* Fa sebelezo yandalamiti kapilipili haikupilwe.
* Alabela kwalitaba zalindalamiti, lindalamiti zesika teululwa, lindalamiti zesiyezi kasamulaho andwa, malumu nilitobolo kakuya kamilao yalifasi.
* Ñolisa, kutatuba nikusefa babasebelisa nikuleka lindalamiti, babalekisa litunya zebonisa mulilo, balekisi bamagazini, basebelisi bambilimbili yakunupa mwameto kalikweli zetalu
* Potela libaka mokubulukilwe lindalaamiti nilimota zeli lilwala kasiwela.
* Batisisa likozi nizeñwi zezwelela fakubuluka, kulwala, kulekisa kwande anaha, kuleka zakwanda naha, kupanga nikusebelisa lindalimiti mwahala mazazi aketalizoho.
* Alabela kwalikupo zalindalamiti mwahala mazazi asupile amusebezi.
* Fa mañolo akupanga, nikubuluka lindalamiti mwahala likweli zesilezi zalimota mwalikweli zesupile amusebezi mi mañolo akulumelela ona kimazazi asupile amusebezi.
* Kenisa lindalamiti zesika libelelwa, lindalamiti zesiyezi kasamulaho andwa nimalumo mwahala likweli zetalu, hakukupilwe cwalo.
* Alabela kwalitaba zeama milyani nimilyani yecisa matalo mwahala lizazi.
* Tatuba lindalamiti mwahala likweli zetalu pili lisika sebeliswa; niku
* Luta nikususueza sicaba zamingendenge yakuziba zalindalamiti kaviki hakukupiwe cwalo..

Muhala: +264 61 2094213/ 2094250 / Fax: +264 61 301514 / Imelu:[windhoekexplosives@nampol.na](mailto:windhoekexplosives@nampol.na)

### **Kalulo: Mapolisa baButokwa bakwaTuko**

***Luka***:

* Beya mulao nilikute kwamikopano yasicaba kapa kaufela kokutokwahala tuso yeo
* Kalisa kulondota libangoki zelatehile mwahala lizazi leo hakufumwani kupo yecwalo.
* Alabela kwalitaba zakubata kuipulaya kwababelehi balibangoki, lipizo zakupulusa babazilehile, kucimbula litupu nikufumana bupaki kasamulaho akuamuhela likupo zecwalo:
* Mwahala hola iliñwi mwaWindhoek
* Mwahala lihola zepeli mwalibima zemwanda kuzwa mwaWindhoek
* Mwahala lihola zesupile kazepeli mwalibima zesikiti kuzwa Windhoek
* Sindeketa limbule zesilelelizwe nilibangoki zena nikozi kasamulaho akupo.
* Fa silelezo kwakuta kanako yamizeko yalikebenga zetata nize sabisa, hakukupilwe cwalo.
* Luta mapolisa bene bapumulisizwe kasiwela hakuba nibutokwa bwakueza cwalo; niku
* Eza mikwa yakulwanisa baipanguli mwahala hola.

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## **Liteshini zaMapolisa**

***Luka***:

* Alabela kwalionge nilitaba zabubangoki mwalitolopo nimwalibaka zeli bukaufi nilitolopo, mwahala mizuzu yamashumi amalalu, mi mwalibaka zamatakanyani mona kilihora zetalu kasamulaho akuamuhela kupo yecwalo.
* Ngundangunda zazi nizazi.
* Kwalula nikuñolisa litaba zasipolisa kakopmyuta nikamazoho mwahala hola iliñwi kasamulaho akufumana kupo yecwalo.
* Nitifaza kunyatela mapampili kazazi nizazi.
* Bona kuli babatamilwe bafitiswa mwakuta mwahala lihora zemashumi amane kazene.
* Ongaonga lipiho zalikozi mwahala lizazi nikufa kopi mwahala mizuzu yemashumi amalalu mwanako yamusebezi hakukupilwe.
* Fa mapampili nimutelo walimota kwabatu mwahala lizazi kanako yamusebezi nibalekisi balimota mwazazi amabeli kwaliteshini zeñwi zasipolisa.
* Lukisa zalitobolo nimañolo azona nilikupo zamampili abuino sakata mwahala mazazi aketalizoho amusebezi.
* Fa mapampili abuino hande mwahala lizazi lililiñwi kuzwelela fakuamuhela kupo yeo.
* Zwelapili kususueza sicaba kuitenga mwamingendenge yakuikabela maikuto falitaba zabubangoki.
* Buluka tobolo mwalizazi lililiñwi kasamulaho akupo kapa hakutokwahala cwalo yakuibuluka kanako yesa fiteleli mazazi amashumi amalalu. yelikani; niku
* Bona zabuino bwamapantiti babasa libelezi kuzekiswa (kufepiwa, pabalelo yamakete, kusindeketwa kwakuta, makete cwalo-cwalo) kazazi nizazi nikupotelwa kimabasi laSunda kalihola zelumelezwi.
* Fa mañolo akulekisa nama mwahala lizazi lililiñwi kasamulaho akunitifaza nama yeo kakuya kaMulao waBusholi bwaLikomu (Mulao 12 wa1990).

**Fobafumanelwa: Balauli aLikiliti**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sikiliti** | **FONI: +264** | **FAX: +264** | **EIMELU** |
| **Erongo** | 064 219001 | 064 220621 | [erongo@nampol.na](mailto:erongo@nampol.na) |
| **Hardap** | 063 345036 | 063 242697 | [hardap@nampol.na](mailto:hardap@nampol.na) |
| **Karas** | 063 221814 | 063 222241 | [karas@nampol.na](mailto:karas@nampol.na) |
| **Kavango Upa** | 066 266301 | 066 255688 | [kavangoeast@nampol.na](mailto:kavangoeast@nampol.na) |
| **Kavango Wiko** | 066 264101 | 066 264907 | [kavangowest@nampol.na](mailto:kavangowest@nampol.na) |
| **Khomas** | 061 2094217 | 061 2094407 | [khomas@nampol.na](mailto:khomas@nampol.na) |
| **Kunene** | 065 273185 | 065 273605 | [kunene@nampol.na](mailto:kunene@nampol.na) |
| **Ohangwena** | 065 264201 | 065 264208 | [ohangwena@nampol.na](mailto:ohangwena@nampol.na) |
| **Omaheke** | 062 566101 | 062 564830 | [omaheke@nampol.na](mailto:omaheke@nampol.na) |
| **Omusati** | 061 209 3826 | 065 251862 | [omusati@nampol.na](mailto:omusati@nampol.na) |
| **Oshana** | 065 2235001 | 065 2236045 | [oshana@nampol.na](mailto:oshana@nampol.na) |
| **Oshikoto** | 067 2991001 | 067 2235044 | [oshikoto@nampol.na](mailto:oshikoto@nampol.na) |
| **Otjozondjupa** | 067 3006001 | 067 302811 | [otjozondjupa@nampol.na](mailto:otjozondjupa@nampol.na) |

# OFISI YAMUBAKWELI WAMUTATUBI WASIPOLISA YOMUHULU -KAMAISO KABUPALA

## **Lilukonyana: Kamaiso yaMali niBabeleki**

***Luka:***

* Feleleza musebezituna wakuhulisa mapolisa mwahala likweli zene.
* Bona kuli limendulu zafamusebezi zalekiwa nikufiwa kubabaswanela kasilimo nisilimo..
* Sebeza fataba yakucincwa kwababeleki mwahala mazazi aketaalizoho kasamulaho akuñolelwa mañolo.
* Sebeza fakuzwisa nikutakula maino asimubuso mwamazazi alishumi kaaketalizoho amusebezi kuzwa lizazi lakuamuhela zibiso yeo. .
* Bona kuli libaka zamusebezi zeli mukungulu zatazelezwa mwahala likweli zepeli.
* Feleleza kukenya mapolisa babanca musebezi mwahala likweli zesilezi kasamulaho akulipatalaza..
* Lukisa lituwelo zababakupa kulifiwa mwalituwelo zabona kweli isika fela kale, mwahala mazazi aketalizoho amusebezi, haiba mapampili kaufela atambekilwe.
* Fa temuso yakuyemisa tuwelo mwahala mazazi amashumi kamabeli, pili lizazi lamafelelezo lamusebezi lifela kuamana nikuya fapumulo yamubeleki.
* Lukisa mafailu amubeleki mwahala mazazi amalalu amusebezi kasamulaho akuamuhela kupo yecwalo kapa hakutokwahala cwalo.
* Alabela kwalitaba zabufosi bwababeleki mwahala kweli iliñwi, bufosi bo, buezahala;
* Alabela kwalinonge mwahala mazazi aketalizoho amusebezi;
* Lukisa lituwelo zamubeleki mwahala mazazi amabeli amusebezi haiba mapampili kaufela atambekilwe.
* Lukisa likupo zakatengo kamakete, katengo kasilelezo yakababeleki niKatengo kaLipulukelo zaBabeleki babaPumula, mwahala mazazi alishumi amusebezi, haiba mapampili kaufela ona atambekilwe. .
* Hasanya mingendenge yelifezwi mwahala lizazi lililiñwi hayi amuhezwi; niku
* Zamaisa likosi zababaleki babakenyizwe nikuhuliswa famusebezi, hamoho cwalo niabeleki babashimuluzwi kuiswa mwalibaka zeñwi mwahala kweli iliñwi kuzwa lizazi lakukalisa musebezi.

Muhala +264 61 2093289 / Fax +264 61 220621 / Imelu: [hcmd@nampol.na](mailto:hcmd@nampol.na)

## **Lilukonyana: ZaMali**

***Luka:***

* bakanya nikutambeka Musulo waMali waSipolisa mwahala nako yefilwe
* bona zalisinyehelo zamali aSipolisa kazazi nizazi.
* bona kuli kulifelwa libyana nilisebelezo zaeziwa mwahala mazazi alishumi kaamane amusebezi.
* lukisa lipiho zamusulo wamali kakweli, kasiwela mane nikasilimo.
* bona kuli kulatelelwa Mulao waMali nimilao yaSikwama saNaha nako kaufela.
* lukisa lituwelo mwahala mazazi amabeli amusebezi kasamulaho akuamuhela kupo yeo.
* sebeza falikupo zababaleki babasebelize nako yamusebezi haifelile mwahala mazazi amabeli..
* sebeza famali amazazi apumulo mwahala kweli iliñwi musebezi haufelile; niku
* bona zakoleko, kubuluka hande, kubuluka mali hamoho cwalo nikubiha zamifuta yefapana yalimbule zaLukau, lolunze lukolekwa kiSipolisa zazi nizazi.

Muhala: +264 61 2093205/3473 / Fax: +264 61 228747 / Imelu:[finance@nampol.na](mailto:finance@nampol.na)

## **Lilukonyana: Mulao, Milelo niZwelopili**

***Luka:***

* Eza lipatisiso zalitaba zasipolisa hakutokwa kueza cwalo.
* Ongaonga zwelopili yamilao kanako kaufela.
* Tatuba libuka zasipolisa, libuka feela, mafomu nimilao kasamulaho alilimo zetalu kapa hakutokwahala kueza cwalo.
* Ongaonga nikutatuba zasibupeho salilukonyana le, kasamulaho alilimo zeketalizoho, hakutokwahala cwalo.
* Zamaisa zazwelopili nimilelo yalilukonyana kalikweli zesilezi pili kufela milelo zamwamulaho, kakuya kamutomo olumelezwi.
* Zamaisa zwelopili nitatubo yamilelo yasilimo nisilimo kakuya kakalenda.
* Zwelapili kubona kuli bukanyana ye yabatu belusebeleza nilipisinisi zalatelelwa.
* Tatuba nikubona kuli milelo, mingendenge, mapurojekiti nilikezahalo zatazelezwa kakota, nikuli tatuba hakutokwahala cwalo.
* Tatuba zakamaiso nizamali, shangulula lipiho nikufa maikuto alilukonyana kasiwela kapa hakutokwahala kueziwa cwalo.
* Zamaisa zakufa nikutambeka liofisi kakuya kamulao omwa sikwama sanaha KA12000 kalizazi lamafelelezo lamusebezi..
* Talima nikubona kuli milao, nimikwa yalilukukonyana zalatelelwa nako kaufela.
* Ongaonga zakueziwa kwamisebezi yamakopanelo hakutokwahala cwalo.
* Lukisa kosi yamisebezi yamakopanelo aSipolisa kasiwela.
* Nanula mayemo amapampili amizeko kazazi nizazi.
* Tazeleza piho yamapurojekiti kakweli nikasilimo; niku
* Shangulula lipiho zakamo kusbeelisezwa maikuto abatu abeilwe mwakapokisi kasiwela.

Muhala: +264 61 2093250/3255 / Fax: +264 61 220621 / Imelu: [ppdd@nampol.na](mailto:ppdd@nampol.na)

## **Lilukonyana: ZaLibyana niKamaiso yaZona**

***Luka***:

* Fa lisebelezo kwalibyana mwahala mazazi aketalizoho amisebezi.
* Fa lisebelezo zezamaelela nililukonyanqa mwahala mazazi aketalizoho.
* Fa limota nikufa liñolo leliliumeleza kukwaeza mota yeo, mwahala lizazi lililiñwi lamusebezi.
* Koleka nikuhasanya madisiki amanca mwahala mazazi aketalizoho kasamulaho akufela kua kale.
* Lumela likupo kwapanga zakufiwa nikuncafaza makadi amafula mwahala mazazi amabeli nikufa makadi amanca mwamazazi asupile kalililiñwi amusebezi.
* Bakanya nikufa maoda akulukisa limota mwahala mazazi amabeli kasamulaho akuamuhela likupo zalisnyehelo.
* Tatuba limota pili nikasamulaho seli tambekilwe kubabañwi.
* Bakanya lipiho zeya kumutatabi yomuhulu wamali kakota nikasilimo.
* Yaha nikumbweshafaza libaka zamapolisa hakutokwahala cwalo.
* Zamaisa nikutatuba zwelopili yamisebezi yamakopanelo yemituna kakweli.
* Eza puluko nipabalelo yamiyaho yeminyani kazazi, puluko nipabalelo yamiyaho yemituna mwahala likweli zetalu.
* Alabela kwapuluko nipabalelo yamiyaho yemituna mwahala lizazi.
* Bakanya lipiho zamusulo wamali kakota nikasilimo.
* Kupa kuli libyana libeiye hande nikukungulelwa kwatuko hakutokwahala cwalo, pili silimo samali sifela.
* Bakanya lipiho zasebelezo yalibyana kakota.
* Buluka piho yaliluo lalilukonyana kasilimo.
* Bakanya kutambekwa piho yapabalelo yalibyana mwahala likweli zesilezi pili kufela kwasilimo samali.
* Hasanya mapampili atekiso yalibyana zalilukonyana nilitaba zeambozwi mwamukopano pili mazazi amabeli asikafela.
* Tatuba mapampili atekiso yalibyana zalilukonyana mwahala mazazi alishumi kaamane mwanako yamusebezi kasamulaho akukwala kwalizazi latekiso yeo..
* Nitifaza nikusebeza famapampili alitifo mwahala mazazi amalalu amuseezi kuzwa falizazi la kuamuhela mapampili ao.
* Zwelapili kunganga sitoko; niku
* Fa nikuzamaisa sitoko zazi nizazi..

Muhala: +264 612093431/3311 / Fax: +264 61 220621 / **Imelu:** [procurement@nampol.na](mailto:procurement@nampol.na)

## **Lilukonyana: Tuto niZwelopili**

***Luka***:

* Zwelapili kupanga nikuzwisezapili lituto nimingendenge mwaLikolo hakutokwahala cwalo.
* Taluhanya nikutatuba mingendemnge yalituto nako kaufela kasamulaho akufeza tuto yeñwi.
* Tatuba sinca lituto kasamulaho alilimo zeketalizoho.
* Zamaisa likosi zebunolo nizetibile kakuya kakalenda
* Lukisa mikopano kuamana nilituto nako kaufela hakutokwahala kueza cwalo.
* Ongaonga zalipapali mwahala naha nikwande anaha kakuya kakalenda kalipapali kakalukusizwe; niku
* Zamaisa zalituto zamubili zalimembala ba kaviki.

Muhala: +264 61 209 3232 / Fax: +264 61 234250 / **Imelu:** training[@nampol.na](mailto:snchindo@nampol.gov.na)

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## **Lilukonyana: ZaBasali niBuiketo**

***Luka:***

* Fa likelezo mwaSikiliti saKhomas mwahala lihola zemashumi amabeli kaamane, mimwalikiliti zeñwi kukaba mazazi amalalu.
* Fa tuso nisusuwezo nako kaufela hakutokwahala cwalo.
* Zamaisa mikiti yakupuzo nako kaufela hakukupilwe cwalo.
* Kupotela mahae nilipatela mwaSikiliti saKhomas mwahala lihora zemashumi amane nimwahala mazazi amalalu mwalikiliti zeñwi cwalo, hakukupilwe.
* Fa pabalelo yamakete nibuiketo bwamubili kanako kaufela hakukupilwe cwalo.
* Luta nikusususeza kamingendenge zamakete kasiwela hakutokwahala cwalo.
* Zwisezapili kuhasanya mapampili aama zamakete.
* Ongaonga zakuitenga mwalitukiso nilikezahalo zaMwahala Naha niKwanda Naha nako kaufela kapa hakutokwahala kueza cwalo; niku
* Bona kuli milao yaKatengo kakaBona zaMakete mwa Namibia yalatelelwa nako kaufela.

Muhala: +264-61-209 3890 / Fax: +264-61-220621 / **Imelu:** [gwd@nampol.na](mailto:gwd@nampol.na)

## **Ofisi yaMuofisa yoMuhulu waKamaiso**

***Luka:***

* Kalisa mihato nimilelo yesebeza hande kakamaiso hakutokwahala cwalo.
* Sebeza falipiho, nimukwa wakueza mafailu, kazazi nizazi kakuya kamulao wapuluko yalitaba 1992 (mulao waNombolo 12 wa1992);
* Zamaisa nikufitisa zamañolo mwahala mazazi amabeli amusebezi; niku
* Bonisa makete faofisi yetuna yasipolisa zazi nizazi.

Muhala: +264 61 2093438 / Fax: +264 61 240418 / **Imelu:**[dig.admin@nampol.na](mailto:dig.admin@nampol.na)

# C) SEBELEZO YALITONGO ZANAMIBIA

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# ZELUEZA

Sebelezo yaLitolongo zaNamibia ifilwe kakuya kaMulao 121 waMutomopuso waNamibia mi itomilwe kaKalulo 2(1) yaMualo waLitolongo, 2012, (Mulao 2012 Nombolo 09 wa2012). Kueza misebezi yelatelela:

# OFISI YAYOMUHULU WALITOLONGO

* Kufa sebelezo yasilikani kwasicaba nikwamitende, buino nibuzamaisi hande, kwalinaha zeñwi nikalulo yabuñoli nipisinisi.
* Kuhupula kuzwisa kamabaka nikanako yekuswani batamiwa bamwatolongo.
* Kufa lisebelezo zamulao nilikute kwaSebelezo yaLitolongo zaNamibia.
* Kuetelela, kutusa nikuongaonga Sebelezo yaLitongo zaNamibia, kuli isebeze hande kutazeleza milibo yayona.

# LILUKO-NYANA: MUSEBELEZO WALITOLONGO

* Kufa buiketo nisilelezo kwaLitolongo zaNamiibia.
* Kufa sebelezo yaMakete kwalifosi, babeleki nimabasi abona.
* Kufumanela lifosi lico nikaba luta kuitenga mwanjimo
* Kutiiseza nikuzwiseapili zamiyaho nilibaka zamaitutelo lika zeamana nimazoho.
* Kufa lisebelezo zamakompyuta mwalikalulo zazona kaufela.

# LILUKONYANA: KAMAISO YECILAUKILE

* Kutiiseza kamaiso nilisebelezo zeñwi kalika zeamani nikamaiso yalimbule mwahala Sebelezo yaLitolongo zaNamiibia nikubona kuli milao yautwahala, kulatelelwa hande mane nikueziwa kaswanelo..
* Kubona zazwisezopili yakuluta babeleki baTolongo. Ongaonga limbule zalikosi..
* Kutiiseza kamaiso hande yamali mwaLisebelezo zaLitolongo zaNamibia, kakuya kamilao yezamaisa Mali aNaha.
* Kutusa misebelezo nizwelopili yaLitolongo zaNamibia, kakufa lisebeliso sakata nikamaiso yalisebelezo.

# LILUKONYANA: KUBABALELA LIFOSI NIKUBA KUTISEZA MWASICABA

* Kuongaonga likezahalo zeama kuBabalela lifosi nibabalukuluzwi mwatolongo.
* Kuongaonga likezahalo kaufela zeamani nikuktutiseza lifosi babalukuluzwi mwasicaba.

# BELUSEBELEZA

* Tutengo twasicaba
* Babeleki batolongo
* Litumelo nilikeleke zeshutana-shutana
* Sicaba kabupala
* Tutengo twaLifasi
* BaMulao
* Mitende
* Tutengo twakwaMukunda
* Lifosi niMapantiti
* Liofisi, Makolo niTutengo
* Tutengo twaLikiliti zaMilonganyana
* Tutengo twaPisinisi twaMubuso
* Babafa lisebelezo

# BUITAMO BWALUNA KUMINA.

Buitamo bwaluna kubolusebeleza kikufa lisebelezo zangana niza sakata, mi lulika kueza misebezi yaluna kakuya kamikwa sina mokusupelizwe mwabukanyana ye. .

# SEPISO YALISEBELEZO ZALUNA/MAYEMO

# OFISI YAYOMUHULU WALITOLONGO

## **Lilukonyana: Babeleki bakwa Ofisi yeTuna**

***Luka:***

* Fa lisebelezo zabuino nibuiketo sakata kwabapoti babutokwa kakuya kamilao yelukile
* Lela nikulukisa likezahalo zaLitolongo sina moku inezi mwamilao.
* Kalisa nikuzwisezapili litumelelano zene, mwalilimo zepeli.
* Sebeza mwahala Litolongo nilikwata zeñwi nako kaufela.
* Lukisa mapampili abutokwa kamazazi amalalu amusebezi.
* Hatisa mitende habeli kasilimo.
* Fa zibiso yalitaba zamakayamana kwabasebelisani bamwahala naha nibakwande mwahala mazazi amabeli; niku
* Alabela kwalipuzo zamitende mwahala mazazi amalalu amusebezi.

Muhala +264 61 284 6392 / +264 81 954 6010 / Fax +264 61 238 469 / Imelu. [central.staff@ncs.gov.na](mailto:central.staff@ncs.gov.na)

**Lilukonyana: Katengo kakabona zakuLukulula Mapantiti**

***Luka:***

* Tazeleza mapampili akutatuba litaba zeama mapantiti, kulukisa nikuteeleza kwalitaba zamapantiti nikuli tambeka kuyoMuhulu waLitolongo, kuli abone babakona kulukululwa mwahala likweli zepeli kasamulaho akuamuhela litaba zecwalo; niku
* Tazeleza mapampili, kuteeleza kwamapantiti nikulumelela mapantiti babakona kulukululwa mwahala likweli zepeli kasamulaho akuamuhela litaba zeo.

Muhala +264 81 954 6204 / Imelu. [national.board@ncs.gov.na](mailto:national.board@ncs.gov.na)

## **Lilukonyana : Sebelezo yazaMulao niLikute**

***Luka:***

* Fa kelezo yamulao mwahala mazazi amabeli amusebezi kuzwa fokuamuhelwa kupo yeo..
* Alabela kwalipuzo zeamani mulao mwalikolo mwahala mazazi aketalizoho amusebezi..
* Alabela kwalipuzo zeamani mulao zezwelela kwande alikolo mwahala mazazi alishumi amusebezi.
* Shangulula mapampili amilao yaswalelele mwahala mazazi alishumi kaamane.
* Shangulula litaba zeama likute famusebezi nikutalima zabutilelo mwahala mazazi aketalizoho; niku
* Zwelapili kuluta maofisa batolongo zalikute famusebezi.

Muhala +264 61 284 6249 / +264 81 954 6012 / Imelu. [legal.discipline@ncs.gov.na](mailto:legal.discipline@ncs.gov.na)

## **Lilukonyana: Musebelezo Sakata, Butatubi niBabatisisi**

***Luka:***

* Zamaisa zazwelopili yaMilelo yaButokwa likweli zesilezi pili kufitiwa kwamafelelezo aMulelo waSilimo sesifela kakuya kamulao olumelezwi.
* Zamaisa zwelopili yaMulelo waSilimo pili Muimuenene isika fela, kakuya kasilimo samali.
* Zamaisa zazwelopili yaLitumelelano zaMusebezi Sakata pili silimo samali sisikafela.
* Bona kuli tatubo yamusebelezo sakata yaeziwa mwahala mazazi alishumi amusebezi kasamulaho akota nikota,
* Zamaisa zwelopili yaBukanyana yaSebelezo yaSicaba kanako kaufewla nihakutokwahala kueza cwalo nikutatuba sinca bukanayana kasamulaho alilimo zepeli.
* Zamaisa nikuzibahaza zalitaba zapisinisi kuli lizwisezwepili hakukonahala cwalo kakuya kamilao yelumelezwi.
* Bona kuli mayemo aLitolongo zaNamibia azamaelela niMilao yaMandela (Mayemo aLitolongo kaMulao waKopano yaMacaba) nako kaufela.
* Tatuba libaka, mikwa nimisebelezo yalitolongo kasilimo nisilimo.
* Zwisa piho nikufa likelezo kuli kungiwe mihato yakulukisa mwahala kweli kasamulaho akufeza kunga piho.
* Eza tatubo yelatelela piho famihato yelumezwi mwahala viki kasamulaho anako yelumezwi.
* Zamaisa zwelopili yasebelezo yalitaba zekolokisizwe kalisebeliso nimikwa yeminde kaviki, kasiwela nika silimo.
* Ongaonga zalipalo zapiho kasilimo nisilimo.
* Sebeza fakuikabela litaba zamwahala likolo nikwande alikolo nibasebelisani balikolo hakutokwahala kueza cwalo.
* Tatuba hape lipatisiso zefitisizwe mwalikolo mwahala mazazi alishumi amusebezi; niku
* Hasanya likelezo zapatisiso katiko yakungiwa muhato mwahala kweli kasamulaho amafelelezo atatubo yeo.

Muhala +264 61 284 6102 / +264 81 954 6202 / Imelu. [performance.evaluation@ncs.gov.na](mailto:performance.evaluation@ncs.gov.na)

# LILUKONYANA:MUSEBELEZO WALITOLONGO

## **Lilukonyana: Silelezo**

***Luka:***

* Alabela kwalipizo zaputako mwahala mizuzu yeketalizoho.
* Alabela kwakozi yebihilwe mwahala mizuzu yemashumi amalalu,
* Sileleza simbule sataba kapa bupaki kanako kaufela.
* Tatuba libaka zatolongo zazi nizazi,
* Tatuba libaka zeñwi pili lisika sebeliswa kale kibatamiwa nako kaufela.
* Seca mutu kaufela nilimota zekena nikuzwa mwalibaka zatolongo nako kaufelaa.
* Sefa batu babakupile misebezi kuamana nisilelezo hakutokwahala kueza cwalo.
* Babalela batamiwa, babaleki batolongo nibapoti nako kaufela.
* Alabela kwalitaba zabatamiwa mwahala mazazi amabeli amusebezi.

Muhala +264 61 284 6364 / +264 81 954 6014 / Imelu. [security@ncs.gov.na](mailto:security@ncs.gov.na)

## **BALAULI BALITOLONGO BALIKILITI NIMO MUKONA KUBAFUMANA**

|  |  |  |
| --- | --- | --- |
| **Sikiliti** | **Muhala** | **Keyala yaImelu** |
| Fahala Naha niMboela | +264 61 284 6110/ +264 81 954 6208 | [central.southern@ncs.gov.na](mailto:central.southern@ncs.gov.na) |
| Mutulo-Upa niMutulo-Wiko | +264 66 256 653 / +264 81 954 7900 | [eastern.western@ncs.gov.na](mailto:eastern.western@ncs.gov.na) |

## **LIKEYALA ZALITOLONGO KAKUTALA**

|  |  |  |
| --- | --- | --- |
| **Tolongo** | **Muhala** | **Keyala yaImelu** |
| **Windhoek** | +264 61 284 6500 / +264 81 954 6500 | [windhoek.cf@ncs.gov.na](mailto:windhoek.cf@ncs.gov.na) |
| **Divundu** | +264 66 259 500 / +264 81 954 7800 | [divundu.cf@ncs.gov.na](mailto:divundu.cf@ncs.gov.na) |
| **Hardap** | +264 63 341 1000 / +264 81 954 6900 | hardap.cf@ncs.gov.na |
| **Evaristus Shikongo** | +264 67 220 601 / +264 81 954 7500 | evaristusshikongo.cf@ncs.gov.na |
| **Oluno** | +264 65 283 600 / +264 81 954 7600 | oluno.cf@ncs.gov.na |
| **Windhoek Female** | +264 61 284 6737 / +264 81 954 6700 | Windhoekfemale.cf@ncs.gov.na |
| **Walvis Bay** | +264 64 283 900 / +264 81 954 7300 | walvisbay.cf@ncs.gov.na |
| **Elizabeth Nepemba** | +264 66-268 8300 /+264 81 954 7700 | nepemba.fc@ncs.gov.na |
| **Lüderitz** | +264 63 2082 00 / +264 81 954 7150 | luderitz.cf@ncs.gov.na |
| **Gobabis** | +264 62 577 700 / | gobabis.cf@ncs.gov.na |
| **Omaruru** | +264 64 573 200 / +264 81 954 7450 | omaruru.cf@ncs.gov.na |
| **Swakopmund** | +264 64 417 951 / +264 81 954 7400 | swakopmund.cf@ncs.gov.na |
| **Keetmanshoop** | +264 63-228 100 / +264 81 954 7100 | keetmanshoop.cf@ncs.gov.na |
| **Grootfontein** | +264 67 248 603 / +264 81 954 7950 | grootfrontein.cf@ncs.gov.na |
| **Omaruru Training College** | +264 64 573 300 / +264 81 954 7200 | lsmahototrainingcollege@ncs.gov.na |

## **Kalulonyana : Makete**

***Luka:***

* Fa sebelezo yamakete kalihola zemashumi amabeli nizene.
* Tatuba kamakete batamiwa babanca nibakale kamatuku ayambukela niasa yambukeli, kutatuba mayemo abuyangano mwahala lihola zemashumi amane, nilihola zeketalizoho nizetalu kasamulaho akuamuhelwa ninako basikalukululwa kale. .
* Fa tuto kuamana nimakete ameeno kasamulaho akukenywa mwatolongo hañwi kasilimo.
* Fa tuto yamakete mwahala likweli zetalu zakutiswa mwatolongo.
* Fa nikupatalaza mapampili azibahaza libaka zatolongo nako kaufela.
* Eza mingendenge yamakete habeli kasilimo kapa hakutokwahala cwalo.
* Tatuba lico nilibulukelo zazona kazazi nizazi.
* Tatuba libaka zatolongo kuamana nilitaba zamakete nako ninako.
* Kauhanya bamatuku ayambukela kubabañwi nako kaufela.
* Fakelezo nikutatabiwa kubabataela. yabuitakalezo mwahala lizazi lililiñwi hakubona feela babeleki bateni.
* Hasanya milyani kwalibaka zalitolongo kaufela kazazi nizazi; ni
* Isa makadi amilyani yebañolezwi mwalibaka mo asiyo mwahala lizazi.

Muhala +264 61 284 6113 / +264 81 954 6408 / Fax +264 61 223 606 / Imelu: [health@ncs.gov.na](mailto:health@ncs.gov.na)

## **Lilukonyana: Zakulima Lico**

***Luka:***

* Fukuza lisinyehelo zakupika mwatolongo kakuikezeza lika zecwale kalico kasilimo; niku
* Luta batamiwa lituto zamazoho mwakalulo yanjimo zazi nizazi..

Muhala +264 61 284 6914 / +264 81 954 6406 / Imelu. [food.production@ncs.gov.na](mailto:food.production@ncs.gov.na)

## **Lilukonyana: Liindasitili niMisebezi yaMakopanelo yetisa Lukau.**

***Luka:***

* Bakanya lipiho zamusulo wamali kasiwela nisilimo.
* Bakanya matenda amisebezi yamakopanelo hakutokwahala cwalo.
* Luta nikufa zibo yalituto zamazoho kuli batamiwa bakone kufumana misebezi, hasebalukuluzwi kazazi nizazi.
* Tatuba zazwelopili yamisebezi yemituna yamisebezi yamakopanelo nimiyaho.
* Lukisa kutatubwa miyaho kaviki hakutokwahala cwalo.
* Alabela kwakulukisa lika zenyinyani mwahala mazazi amabeli nipabalelo yamiyaho.
* Zamaisa kuyahiwa kwamiyaho yeminca nikumbweshafaza miyaho yakale kasilimo; niku
* Bona kuli libaka mokusebelezwa zasebeza hande zazi nizazi.

Muhala +264 61 284 6909 / +264 81 954 6404 / Imelu. [correctional.industries@ncs.gov.na](mailto:correctional.industries@ncs.gov.na)

## **Lilukonyana: Bucaziba bwaKuhasanya Litaba**

***Luka:***

* Buluka nikufumana sileleza lipangaliko zamihala zeswanela kanako kaufela.
* Zamaisa zamalaisensi nikulukisa lisebeliso zakompuyta nako kaufela.
* Alabela kwalikupo zakuseelisa lipangaliko zakompyuta mwahala mizuzu yemashumi amalalu.
* Tahisa sebelezo yaBucaziba bwaKuhasanya Litaba mwahala mazazi amabeli kuzwa hakueziwa kupo yecwalo
* Mamela nikutatuba misebelezo yamihala yakompyuta nilipangaliko zayona kaufela
* Zwisezapili mishini yemituna yakompyuta mwahala lilimo zepeli, mi yeminyinyani yona ikaba mwahala likweli zesilezi, hakukupilwe cwalo.
* Shangulula lika zetokwahala mwasebelezo wakompyuta kasiwela; niku
* Luta babeleki balitolongo mwakusebeliseza lipangaliko zenca mwahala likweli zetalu kuzwa lizazi habakala kulisebelisa.

Muhala +264 61 284 6132/ +264 81 954 6212 / Imelu [ict@ncs.gov.na](mailto:ict@ncs.gov.na)

# LILUKO-NYANA: KAMAISO YECILAUKILE

## **Lilukonyana: Kamaiso yaLimbule zaBatu**

***Luka:***

* Mbweshafaza mafailu amina kakuya kakupo yamina mwahala mazazi mamusebezi
* Bona kuli libaka zamusebezi mokusebeza batu swalelele zatalalezwa mwahala likweli zepeli, mi mokusina batu zona zatalelezwa mwahala likweli zetalu.
* Feleleza kukenya misebezi kwabatu babañata babali mwayunifomu mwalikweli zene.
* Feleleza kuhulisa babaleki mwahala kweli iliñwi babali mwayunifomu.
* Alabela kwalitaba zakuzekisa babeleki mwahala kweli iliñwi kuzwa fokulikalela.
* Alabela kwalinonge zababeleki mwahala mazazi aketalizoho amusebezi niamaofisa kakuya kamulao walitolongo
* Bona kuli zibo yababeleki balitolongo izwelapili kakuya kaMulelo waLimbule zaBatu yaezahala.
* Luta babeleki babanca batolongo mwahala kweli iliñwi, kuzwa fobakenela musebezi.
* Lukisa zalikupo zakuba membala wakatengo kabakuli, katengo kasilelezo yababeleki, Sikoloti saNdu niKatengo kaBabeleki babaPumuzi mwahala lizazi lililiñwi haiba mapampili atambekilwe niona.
* Lukisa zalituwelo zababeleki, Katengo kaBabeleki babapumuzi Katengo kaSilelezo yaBabeleki mwahala lizazi lililiñwi haiba mapampili atambekilwe..
* Zamaisa mungendenge wamakete kasiwela.
* Yemisa musebezi mwahala lizazi lililiñwi kasamulaho akuamuhela zibiso yecwalo.
* Toloka milao kakupo yababeleki baSebelezo yaLitolongo honafo nimwahala mazazi amabeli amusebezi haiba halukoni kufa kalabo kapili; niku
* Feleleza mungendenge wakukenya babeleki kabuñata mwahala likweli zesilezi kasamulaho akubapaza misebezi yeo.

Muhala +264 61 284 6364/ +264 81 954 6016 / Imelu [human.management@ncs.gov.na](mailto:human.management@ncs.gov.na)

## 

## **Lilukonyana: Zwelopili yaLimbule zaBatu niTuto**

***Luka:***

* Bata kuziba kapa kuna niButokwa bwaKulutwa kwaBabeleki kasamulaho alilimo zetalu nako ninako.
* Panga Mulelo waZwelopili waLimbule zaBatu kalilimo zetalu.
* Zamaisa nikuluta lituto zeamani lipatisiso zeezizwe kuamana ni litaba zatolongo.
* Ongaonga likosi zekuswani zamwahala naha, mwalikiliti mane nikwande anaha cwalo, mwahala mazazi amalalu hasebaamuhezi limemo zeo.
* Kalima maluti babakona kuto zamaisa likosi zenze lilutwa hakukonahala.
* Bakanya kosi yababeleki babasazo kenyiwa musebezi kwaSebelezo yaLitolongo zaNamiibia mwahala kweli iliñwi kuzwa foba kenyezwa musebezi.
* Hasanya litaba kaza kuituta/kukena likosi (Mali aSikolo/mikopano yakuikabela maikuto/Mikopano bupala) zefiwa kwaBabeleki baLitolongo zaNamibia mwahalam mazazi amalalu amusebezi.
* Tambeka mapampili akupo yapumulo yakuya kwasikolo kuYo Muhulu waLitolongo kuyo nyatela mapampili ao, kwamafelelezo aNjimwana.
* Kufa kalabo kwalikupo zapumulo kwabakupi kwamakalelo akukwalulwa lituto zepahami.
* Zamaisa Musebezi waTuto yeZamaelela niMusebezi mwahala mazazi amalalu amusebezi.
* Bona zazwelopili yazibo yababeleki baSebelezo yaLitolongo zaNamibia kakuya kaMulelo waLimbule zaBatu.
* Alabela kwalikupo zalikosi mwahala mazazi alishumi amusebezi; niku
* Fa Kosi yaMutomo kwaBaluti basaamuhelwa feela mwaSikolo saLitolongo.
* Feleleza kosi yababeleki babañata mwahala likweli zesupile kazepeli.

Muhala +264 81 954 6240 / Imelu: [human.training@ncs.gov.na](mailto:human.training@ncs.gov.na)

**Lilukonyana: ZaMali**

***Luka:***

* Bakanya nikutambeka Musulo wamali kanako yefilwe.
* Tokomela nikuzamaisa zalisinyehelo zamali kakweli nikweli
* Bakanya lipiho zamali nikubona kuli zazaamelela zakweli, kasiwela nikasilimo.
* Bona kuli milao yazamali yaletelelwa ili yezamaisa hande mali nilibyana.
* Lukisa zamali alifiwa kwababeleki bamwamisipili yamubuso nilituwelo mwahala mazazi amabeli akuamuhela likupo zeo.
* Bona kuli litifo zalibyana nilisebelezo zaeziwa mwahala mazazi amalalu amusebezi kasamulaho akuamuhela mainvoisi ili azamaelela nimilao yamali.
* Kutomahanya hande Lisinyehelo zaMali niLikoloti zaSebelezo yaLitolongo kakweli.
* Bona kuli koleko yamali, puluko hande, kubuluka mwapanga nikufa piho yalukau loluzwelela kwalikalulo zaSebelezo yaLitolongo zaNamibia kazazi nizazi. zaeziwa kaswanelo kazazi nizazi.
* Kupa kulukululwa kwamali kala20 kweli nikweli yetatama. akusebelisa; niku
* Bakanya nikutambeka Piho yaMali yaSilimo kuMutatubi yoMuhulu waMali mwahala nako yelumelezwi.

Muhala +264 61 284 6289/ +264 81 954 6018 / Imelu: [finance@ncs.gov.na](mailto:finance@ncs.gov.na)

## **Lilukonyana: Libyana niKamaiso**

***Luka:***

* Lukisa zamapampili akukungulelwa kwatuko kwamusebezi wakulakanela kuleka libyana mwahala likweli zesilezi nako isika fela kale
* Lukisa pampili yakulekisa libyana mwahala mazazi amabeli kasamulaho akuamuhela pampili yelumeleza kupo yecwalo
* Alabela kwalikupo zamali akulekisa mwahala mazazi aketalizoho amusebezi kasamulaho akuamuhela kupo yeo.
* Bona kuli likupo zamali lizamaelela nimilao yalikolo yetokwaha.
* Nyakisa nikutambeka mainvoisi kwakalulonyana yamali mwahala lizazi lililiñwi.
* Lukisa zalinzila nikufa mapamapili alumeleza mukwaezi kukwaeza mota kamusipili waMubuso mwahala lizazi lililiñwi.
* Koleka nikufa madisiki alimota mwahala mazazi aketalizoho amusebezi, nako yamadisiki hase ifelile.
* Bakanya nikuisa mapampili alibyana zelekezwi akulukisa limota mwahala liviki zepeli kasamulaho akuamuhela likupo zeo.
* Nyakisisa zalibima zematilwe kakweli kilimota nimafula asebelisizwe.
* Tatuba limota lisikatambekwa kale nihase litambekilwe kubabañwi.
* Bona kuli mañolo alumelwa nikuyo ngiwa kazazi nizazi..
* Nganga sitoko hañwi kasilimo kapa hakutokwahala kueza cwalo.
* Ikolwisisa nikuzamaisa sitoko kazazi nizazi.
* Bona kuli kuna niya sebeza famushini omutuna wamafoni.
* Kenisa libaka zatolongo kaufela; niku
* Zamaisa nikuncafaza litumelelano zakufa nikulekisana libyana nilisebelezo kasiwela.

Muhala +264 61 284 6933/ +264 81 954 6402 / Imelu: [logistics.administration@ncs.gov.na](mailto:logistics.administration@ncs.gov.na)

**LILUKONYANA: KUCINCULULA NIKUKUTISEZA BATAMIWA MWASICABA.**

## **Lilukonyana: Kucincululwa kwaBatamiwa babaLukuluzwi**

***Luka:***

* Tatuba likozi/litokwahalo bwabatamiwa nako kaufela basafita feela mwatolongo.
* Alula batamiwa mwalikalulo kakuya kamayemo abona kuamana nisilelezo mwahala mazazi amashumi aketalizoho kaamane.
* Luta, kueleza nikufa sikuka kwabatamiwa nako kaufela kapa hakutokwahala cwalo.
* Zwelapili kuzamaisa nikuongaonga zamulelo wakalafo mwatolongo.
* Eleza katengo kakalulukula batamiwa mwalikweli zetalu pili lizazi lakulukululwa lisikafita lakuswalelwa/kulikiwa.
* Luta batamiwa kuli bakone kuñola nikubala kanako yeba tamilwe
* Ongaonga nikuzamaisa liñolisa labatamiwa kwalikolo zepahami kasilimo nisilimo kanako yaliñolisa.
* Zwelapili kufa Tuto yaBasupali yaMayemo aPahami nikumbweshafaza mayemo akufumana tuto yalika zamazoho.
* Zwelapili kufa lituto zamazoho zepahami kwabatamiwa.
* Ongaonga lisebelezo zatuto kuzwelela kwabalikani bakwande hakutokwahala kueza cwalo.
* Zwelapili kuongaonga nikufa bupaki bobulibani nimingendenge yakucincululwa batamiwa kubakutiseza mwasicaba kutatulula zalikozi/litokwahalo bwabona kuitukiseza zakulukuluha kwabona. .
* Ongaonga mingendenge yapabalelo katuso yezwelela kwabatusi babazwelela kwande alikolo haktokwahala kueza cwaloo.
* Zwelapili kufa tuso yakelezo kwabatamiwa..
* Zwelapili kufa lisebelezo zamakete aamana niminahano ili alukiselizwe kwalika zabutokwa nikaswanelo kwabatamiwa.
* Zwelapili kufa lisebelezo zezamaelela nibuino nibuiketo hande mwanaha nikwande anaha kalika zabutokwa zabatamiwa (banana nibasali).
* Fa lisebelezo zamakete zeamana ningana kwabatamiwa kakuya kamilao yaSebelezo yaLitolongo zaNamibia nako kaufela;niku
* Ongaonga lisebelezo zamakete zeamana ningana kuzwelela kubabasebeliswana nibona bakwande hakutokwahala kueza cwalo..

Muhala +264 61 284 6205 / +264 81 954 6020 / Imelu: [rehabilitation@ncs.gov.na](mailto:rehabilitation@ncs.gov.na)

## **Lilukonyana: Kutisezo yaBatamiwa mwaSicaba**

***Luka :***

* Lukisa mungendenge wakususueza nikuluta batamiwa kaviki.
* Keta nikutatuba batamiwa babakona kufiwa swanelo yakuyosebeleza sicaba hase baatuzwi mwahala likweli zetalu.
* Tambeka piho yeswanela yapiho yeamana nimungendenge kamoba babonahala batamiwa kwakuta mwahala mazazi aketalizoho amusebezi.
* Keta mwahala sicaba batu bakusebelisana nibona kuamana nikukutiseza batamiwa mwahala sicaba hakukonahala cwalo.
* Bona kuli batamiwa babeiwa mwapabalelo yasicaba kuzamaelela nimilao yakululululwa, kazazi nizazi.
* Lukisa tatubo yamakalo yabatamiwa babalukululwa kakuswalelwa kapa kukutisa katulo mwamulaho sina kakuya kamulao.
* Zwelapili kufa tuso yetokwahala kwabatamiwa kufitela bafeza nako yabona yakupika mwatolongo; niku
* Ngungeka batamiwa kwalimbule zamwasicaba hakutokwahala cwalo.

Muhala +264 61 284 6201 / +264 81 954 6022 / Imelu: [reintergration@ncs.gov.na](mailto:reintergration@ncs.gov.na)

# HAMUBATA KULUFUMANA

**Hamu bata kubulelisana niluna, mukupiwa kutaha nizelatelela:**

* Libizo lamina kakutala, keyala yaposo, foni /kapa fakisi nikeyala yaimelu.
* Kufa taluso hande yanonge yamina kapa butokwi bwayona.
* Kusupeza mufuta wakalabo yemu hupula
* Kubuluka butokwa bwataba yeswanela kutalimiwa nimutu yasweli kusebeza fataba yeo, kungelela cwalo nilizazi ninako yakuambola, kakumbweshafaza lisebelezo zaluna.

**Haiba mulupotela:**

* Luka alabela kumina mwahala mizuzu yeketalizoho haiba nemulukisize kale kutolubona.
* Luka alaba lipuzo zamina onafo kapa nako ninako.
* Kono haiba halukoni, luka mizibisa libaka halusakoni kumifa kalabo, nikanako yemu swanela kulibelela kalabo yezwa kuluna.

# MAIKUTO AMINA KIABUTOKWA

* Lulika kufa sebelezo yekazamaelela nibutokwi nilitibelelo zamina. Kacwalo lutokwa kuziba maikuto amina kamayemo alisebelezo zelufa kubapanya nize muhupula kuli kizene lukaeza.
* Lusepisa kunga maikuto amina halueza mayemo alisebelezo zaluna.
* Kuluzibisa haiba hamuikolwisisi nihamusikatabiswa kilisebelezo zaluna; niku
* Kufa maikuto amina kuli lukone kumbweshafaza lisebelezo zaluna.
* Mutazeleze lipuzo zeli mwabukanayana ye, yazaBatu Belusebeleza kufa maikuto amayemo alisebelezo zaluna.

# SELUMIKUPA

Mayemo asebelezo yelukona kufa kumina iitingile famabaka amañata kungelela cwalo niswalisano yelufumana kwabatu belusebelisana nibona.

Kacwalo lwami kupa ku:

* + - Ba niniti nikusepahala nako kaufela hamufa litaba zetokwahala kwaLikolo.
    - Kuzamaelela niMilao yeliteni nimisebelezo yaLikolo.
    - Mueze hande babeleki baLikolo kalikute leli aswanela nikuluzibisa haiba hamusika ikolwisisa.
    - Mulufe maikuto amina kuli lukone kumbweshafaza sebelezo yaluna.

# KULUF A ZEMUHUPULA, MAIKUTO NILINONGE

Haiba muna nimaikuto, zemubata kulilueze kapa kupo kazamisebelezo yaLikolo muswanela kuswala ba:

**The Chief Public Relations Officer**

Ministry of Home Affairs, Immigration, Safety and Security

C/O Hosea Kutako Drive and Harvey Street

Windhoek North

Private Bag 13200

Windhoek

Muhala: +264 81 951 0064/65/66

**Imelu:** [Public.Relations@mha.gov.na](mailto:Public.Relations@mha.gov.na)

Mulukuluhe kubulela niluna kakusebelisa mitende nimakompyuta kaintaneti:

<https://mhaiss.gov.na>

<https://www.facebook.com/MHAINamibia/>

<https://twitter.com/MHAINamibia>

<https://www.instagram.com/mhainamibia/>

# SIPOLISA SANAMIBIA

Public Relations Division

Namibian Police Force

C/O Jan Jonker and Galilei Street

Ausspannplatz

Mukotana waPoso 12024

Windhoek

Muhala: +264 61 209 3286/ 3470/ 3378

Fakisi: +264 61 220 621

Imelu: [PR@nampol.na](mailto:PR@nampol.na)

Mulukuluhe kulu swala kamitende nikaintaneti:

<https://mhaiss.gov.na>

Facebook: @nampolforce

Instagram: @namibianpoliceforce

Twita: @ForceNampol

# SEBELEZO YALITOLONGO ZANAMIBIA

The Commissioner General

Namibian Correctional Service

Brendan Simbwaye Square

Mukotana waPoso 13281

Windhoek

Namibia

Muhala: +264 61 284 6219

Fakisi +264 61 238 469

Imelu: cg.office@ncs.gov.na

Website: www.ncs.gov.na

Kapa

Ofisi yaSilikani niSicaba (muhala) +264 61 284 6916

Mushini waMafoni waSebelezo yaLitolongo zaNamibia + 264 61 284 6111

Imelu: [info@ncs.gov.na](mailto:info@ncs.gov.na)

<https://mhaiss.gov.na>

[**https://www.facebook.com/www.ncs.gov.na/**](https://www.facebook.com/www.ncs.gov.na/)

Twita ncs\_namibia

Haiba hamusikaikolwisisa nikalabo yezwa kwaLikolo laLitaba zaMwaha Naha, Miseto, Buiketo niSilelezo, mukona kubonana niOfisi yaNgambela waNaha. Kono haiba hape musa ikolwisisi muye kwaOfisi yaMuofisa yoMuhulu waBona zaLinonge zaSicaba.

**QR Codes**



